

PARK AND RECREATION BOARD MINUTES
TUESDAY, DECEMBER 5, 2023
7:00 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD AVENUE

Present: Tim Hallquist, Shaunta' de Boer, Randy Ferrell, and Kathy Van Thiel
Excused: Craig Eisenhut and Nick Miller.
Absent: Rick Conner.
Others: Sara Rennekamp, Leo Jungbluth, and Dave Felkner.

7:00 PM Call to Order

Public comments for those items not included on this agenda: (Please be advised the Park and Recreation Board will receive information from the public for a three-minute time period per person with time extensions per the Park and Recreation Chairperson's discretion. Be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

Linda Hallquist: Kiwanis made \$1767 at the Holiday Train event for the Food Pantry. She also thanked the Park Board for their help.

1. Discussion and consideration to approve the Oct 2, 2023, Park, and Recreation meeting minutes –

Motion (Van Thiel/de Boer) to approve the Park and Recreation minutes of Oct. 2, 2023. Carried (4-0).

Recreation –

2. Discussion and possible consideration for ice cream cart, Little Dippers Tanya Little –

Tanya Little from Little Dippers explained she would like to utilize Nixon Park for her ice cream cart. She said she would also like to take it to Hartbrook Park. Felkner said he thought it was for Nixon Park only. It was stated she would start at Nixon and if it goes well she would branch out. Hallquist stated it is for profit, so she isn't asking to waive the fees.

Motion (Hallquist/de Boer) to approve the ice cream cart for Little Dippers, Tanya Little. Carried (4-0).

3. Discussion and possible consideration for Special Event Winter Play Date, Jan. 20, 2024, Kiwanis-

Rennekamp explained that Kiwanis would like to do a Winter Play Date on Jan. 20, 2024. It is a recurring event from 2-4 with additional time on either end for set up and tear down.

The event will have fun activities and they will be utilizing the warming shed and they would like the fees to be waived as this is a complimentary event for the community.

Motion (Hallquist/Van Thiel) to approve the Kiwanis Winter Play Date Special Event on Jan. 20, 2024, with the fees waived. Carried (4-0).

4. Discussion and consideration for Special Event, Bark River Bash, May 4, 2024, Kiwanis.

Rennekamp said this is a repeat event as well and a fundraiser for Kiwanis. In the past they have paid the fee but believe it was waived last year. There will be vendors on the path in Nixon Park. Felkner pointed out that in the future if this includes the Business Improvement District, that needs to be placed on the Special Events application. Time will be 8-3pm with set up and tear down, open space, fine arts center, and shelter 4 plus will also be having a band. All money raised will go towards planting of trees. Jungbluth expressed concern about all the tents on the grass. Brief discussion on placement of the vendor tents.

Motion (Van Thiel/de Boer) to approve the Kiwanis Bark River Bash Special Event on May 4, 2024, with the fees waived and BID have communication with DPW on placement of tents. Carried (4-0).

5. Discussion and consideration for Special Event, Full Moon Hike, January 25, 2024, Ice Age Trail Community.

Rennekamp said this is a repeat event and last year it was very successful. Last year there were approximately 170 participants, they met at the warming shed and hiked up to Maple Wayside. There will be complimentary hot chocolate and it has been requested for the Police Department to help with crosswalks.

Motion (Ferrell/Hallquist) to approve the Full Moon Hike Special Event on January 25, 2024, with the assistance of the Police Department at the crosswalks. Carried (4-0).

6. Discussion and possible considerations of Park Shelter Deposits-

Rennekamp explained that in October the shelter fees were updated, and the refundable deposits were not modified, and staff recommends to try to match the structure that they had shifted to with the rental fee, where the refundable deposit has 4 options where the rental fee has 3 options. Rennekamp said it was brought to the Park Board to see if they wanted to update the refundable deposits or keep it as is. Brief discussion on the refundable deposits to match the rental fees. Rennekamp said the majority of rentals are in the 1-100 range. The change would be to eliminate the \$300+. The 1-100 would require no deposit, 101-200 would be a \$200 refundable deposit and 201+ would be \$300 refundable deposit.

Motion (Hallquist/Ferrell) to approve Park Shelter deposits as stated. Carried (4-0).

7. Discussion on future Carnival-

Rennekamp said staff met with a carnival representative who from Rainbow Carnival and puts on the carnival for St. Charles. They met at Nixon Park and looked at 2 areas, the t-ball fee field, and the parking lot. It would be Hometown Celebration weekend and to make it feasible for him, he would need 8-12 rides, but there will need be clearance for the rides, and 15 ft clearance from power lines. She said the grass does have a feasible space for rides, but they do prefer asphalt in case of rain. She said he

does bring his own generator and would come in on a Monday for set up so the park would be closed for a week. They do have to meet a minimum dollar amount and then we get 15% of the revenue after that. She said she did speak with Keith who has used him numerous times and have had good experience with them. Hallquist said it doesn't sound feasible during hometown celebration but could look at another time in the future.

Public Works Items-

8. Discussion and possible consideration of Annual Review of the Bark River, Nixon Park Canteen agreements with HAAA, Flanagan-Dorn Canteen agreement, Lake Country Lacrosse Centennial Park Use Agreement and the Score Board/Press box Agreement with the Lake Country Chiefs.

Tom Jenson explained that there have been a few changes to the annual agreements.

- HAAA Bark River canteen agreement, an addition to #4 which states they may sell food and beverages for HAAA events only unless approved by Park Board. Motion (Hallquist/Ferrell) to approve the Bark River HAAA Canteen agreement as stated. Carried (4-0).
- Nixon Canteen - #10 HAAA will provide the village a \$1000 deposit vs \$500. The reason it was bumped up is to be consistent with everyone. They will receive a copy of the agreement. Motion (Hallquist/Ferrell) to approve changes to the Nixon Canteen agreement as stated. Carried (4-0).
- Flanagan – Dorn – change to #7 which is \$1000 deposit vs \$500. Motion (Hallquist/Ferrell) to approve changes to Flanagan-Dorn agreement as stated. Carried (4-0).
- Lake Country Lacrosse – change to #11 equipment removed from field, # 15 change in fee from \$70 to #35. Motion (Ferrell/ Hallquist) to approve changes to Lake Country Lacrosse agreement as stated. Carried (4-0).
- Let Kids Fly – change to #10 which states equipment must be removed at end of season, #14 fee is changed to \$35 per use and #15 is \$1000 deposit vs \$500. Motion (Hallquist/Ferrell) to approve the Let Kids Fly agreement as stated. Carried (4-0).

9. Discussion and possible consideration of the Ice Age Trail Committee and Environmental Corridor and Open Space Committee-

Felkner said the resolution is to combine the committees and reduce staff time attending the meetings and doing agendas and minutes. He said a lot of staff time is spent on them. He said we are not dissolving it but rather have them be a sub-committee. He said they met with Jim M about this and changed some verbiage and changed line 39 to say a sub-committee. He said if they have an agenda item, they will contact a staff member to have it added to an agenda as a line item. He said the difference is they will meet on their own and can still use village facilities they just won't have a village staff member present. He said again, we don't want to get rid of the committees as they do good things, it just costs the village money and takes up staff time upstairs. Rennekamp said she spoke to AIA and said we were the first IATC but now there are 20 communities, and no one has a formal committee if they ever had one. She said they now do more informal committees now where there aren't agenda's or minutes. She said the city of Lodi has their IATC report to their ECOS committee.

Discussion on communication between the groups and staff. A question was asked about the resolution and what it means. It was stated that the Village Attorney drafted it and it states that the 2 groups will combine into one and they will be meeting on their own. Felkner said they can use the Village facilities to meet, they don't have to take notes, if they don't have anything to report then they don't have to attend the Park Board meeting. Rennekamp said they can communicate over email and with the present format they can't.

10. Discussion and possible consideration for January date for Park and Recreation Board meeting.

Motion (Ferrell/Van Thiel) to move January Park Board meeting date to January 2nd, 2024. Carried (4-0).

Other items for consideration-

11. Announcements: It is not completed that these matters will be discussed or acted upon and may include items for future consideration. The following individuals may provide announcements: Park and Recreation Board members or other Village Staff members.

- Rennekamp brought up Park Board time change due to IATC & ECOS committee's combining. Felkner said it will be added to the next agenda.
- Recreation Dept is officially taking applications for pt person.
- Holiday Train raised 4700 pounds of food and over \$10,000 raised for food pantries.

12. Adjourn-

Motion (Ferrell/Van Thiel) to adjourn. Carried (4-0).

Meeting adjourned at 8:00 pm.

Respectfully submitted By Recording Secretary,
Deidre Bushey - Deputy Clerk