

**VILLAGE BOARD AGENDA**  
**MONDAY, MARCH 25, 2024 ▪ 6:30 PM**  
**BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

Call to Order

Roll Call

Pledge of Allegiance – President Pfannerstill

Swearing in of Police Officer Joseph Souther

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President’s discretion. This meeting will be recorded and will be available online through the Village’s website.

1. Consideration of Village Board minutes of March 11, 2024.
2. Items related to vouchers
  - a. Consideration of vouchers for payment in the amount of \$ 76,574.94.
3. Actions related to Licenses and Permits
  - a. Special Class B Application – Hartland Chamber of Commerce, Street Dance, July 20, 2024

Items referred from the March 18, 2024 Plan Commission meeting

4. Consideration of an Extraterritorial Certified Survey Map for the Eskau property, 513 Memory Lane, Hartland.
5. Review and consideration of a request for Conditional Use Permit and Business Occupancy for ib26 LLC, 704-706 Rose Drive.

Other Items for Consideration

6. Presentation of the 2023 MS4 Report
7. Fire Department Annual Report
8. Announcements: The following individuals will be given an opportunity to make announcements at the meeting in regard to (1) activities taken since the previous meeting on

behalf of the community, (2) future municipal activities, and (3) communications received from citizens. It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Village President or individual Village Board members or Village Administrator or other Village Staff members.

9. Adjournment.

Ryan Bailey, Village Manager

Notice: Please note that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Sandee Policello, Village Clerk, at 262-367-2714. The Municipal Building is handicap accessible. To participate via Zoom in the Village of Hartland Board meeting, please dial 1 (312) 626-6799. The meeting ID is: 837 9442 6374 Passcode: 093571  
Or participate online: <https://us02web.zoom.us/j/83794426374?pwd=SXZKZG5zdjJXN2FEQWFHOEUvUWdLUT09>

**VILLAGE OF HARTLAND  
VILLAGE BOARD MINUTES  
MONDAY, MARCH 11, 2024 • 6:30 PM  
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

The Village President called the meeting to order at 6:31 pm

Present: President Pfannerstill, Trustees de Boer, Pfeiffer, Wallschlager, Conner, Hallquist

Excused: Trustee Truttschel

Others Present: Village Manager Bailey, Clerk Policello, Police Chief Misko, Fire Chief Jambretz, DPW Operations Leadman Jenson, DPW Operations Manager Jungbluth, Tyler Stoltz, Beth Wiza, Erin Guenterberg, Chloe Machajewski, Kelly Zimmerman, Scott Heyerdahl, John Ford-Three Leaf Development, Aaron Matter-Matter Development, Mark Bahr-Lake Country Lutheran, Koru

Pledge of Allegiance – Trustee Truttschel

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

Christine Behrend owns 220 E. Capitol Drive and has two tenants at 220-B E Capitol Drive. There is a problem with people parking in front of the driveway and preventing her tenants from entering or leaving. This has been a problem since E. Capitol was repaved. She has spoken with two village officials including Chief Misko and DPW Director Felkner. She provided photos of the problem area. It was suggested at the last visit from village staff that they come to a board meeting. DPW painted a yellow stripe at the end of the driveway. She has spoken with Keller Williams who said they will work with their clients to be sure they don't park in that area. Behrend said when the vehicle owner can't be located, they have to call the police. For example, at the tree lighting for the last 2 years she has sat out there to stop people from parking there; last year she ran in the house to use the restroom and when she came back a car was parked there. She said this takes time from police and tax dollars that are wasted. This is inconvenient for the tenant and she doesn't want to lose them. Behrend said Birch & Banyan had a similar problem 2 years ago and when yellow striping and a sign didn't work, they posted their own sign. What next steps can they take? President Pfannerstill said this seems to be a tow situation.

Abby Brown is a tenant 220-B E. Capitol Drive. She has lived there almost 2 years and said this happens a few times a week. She said the police department has been great, but it is frustrating and inconvenient.

Trustee Conner asked DPW Director Felkner if they could paint "no parking" on the road in front in the driveway area. Felkner said he is contemplating a red reflector on the no parking sign to catch the attention of parkers. Cones were suggested. Ms. Behrend said she has tried cones and they haven't worked.

Trustee Wallschlager suggested towing rather than looking for the owner. Chief Misko said it may take a tow truck over an hour to get there, which may be longer than the time it would take to locate the owner.

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President Pfannerstill said this will be made as an agenda item so it can be fully discussed, rather than addressing it during public comment.

1. Consideration of Village Board minutes of February 26, 2024.

a. February 26, 2024

Trustee Wallschlager asked that the minutes be amended to add her comment regarding Gideon Farms where she said a vote could not be taken because it was not on the agenda for possible consideration.

Motion (Conner/Pfeiffer) to approve the February 26, 2024 minutes with amended language. All were in favor, **motion carried**.

b. February 28, 2024

Motion (Wallschlager/Hallquist) to approve the February 28, 2024 minutes. All were in favor, **motion carried**. Abstention – Pfeiffer.

2. Items related to vouchers

a. Consideration of vouchers for payment in the amount of \$5,642,875.73.

Motion (Wallschlager/Conner) to approve vouchers in the amount of \$5,642,875.73. Trustee Wallschlager said this amount includes tax settlement and is the reason it was so large. All were in favor, **motion carried**.

3. Actions related to Licenses and Permits

a. Consideration of bartender/operator license – Micah Lancaster

President Pfannerstill said he has received a request that this application be postponed to a future meeting.

Motion (Hallquist/Wallschlager) to postpone the bartender application for Micah Lancaster until the applicant is ready to move forward. All were in favor, **motion carried**.

b. Consideration of bartender/operator license – Tyler Stoltz

*The applicant was not present during the discussion of this item. Mr. Stoltz appeared after the Board voted and was informed by Chief Misko of the outcome.*

Chief Misko informed the Board that Mr. Stoltz is not in attendance this evening. He applied for a bartender license in September 2022 and it was Chief Misko's recommendation at that time for denial due to an incident that Stoltz was cited for in Milwaukee when he was a victim of armed robbery during a purchase of THC at a gas station, the details of that situation were provided to the Board. Chief Misko reviewed his memo to the Board regarding this applicant. His recommendation is to deny this application.

Motion (Conner/Pfeiffer) to deny the bartender/operator license for Tyler Stoltz. All were in favor, **motion carried.**

4. Discussion and consideration of special events

a. Oconomowoc Rugby Football Club, Centennial Park, June 15, 2024

Beth Wiza VP of Oconomowoc Football Club appeared for this application. Trustee Hallquist said this was approved at Park Board; she has applied for a Special Event permit so she can sell food to the participants. Recreation Director Rennekamp said this was upgraded from a field reservation to a special event due to the food sales.

Motion (Conner/Wallschlager) to approve the Oconomowoc Rugby Football Club special event. All were in favor, **motion carried.**

b. Hartland Kids Day, July 31, 2024 Nixon Park

Erin Guenterberg, Lake Country Family Fun, said this will be similar to their events in previous years. She recently met with Village department heads to make the event flow better. She has provided a map.

Motion (Hallquist/Conner) to approve the 12<sup>th</sup> annual Hartland Kids Day. All were in favor, **motion carried.**

c. Lake Country Rotary Splash Pad Event, July 12, 2024

Recreation Director Rennekamp said this is an annual event that the Rotary provides to promote the splash pad and there will be nothing different from previous years.

Motion (Hallquist/Conner) to approve the Lake Country Rotary Splash Pad Event 2024. All were in favor, **motion carried.**

d. Hartland Children's Business Fair, June 8, 2024

Chloe Machajewski appeared before the Village Board. She is organizing a low-key event where kids can have their own table to sell small items for the day. She would like it in Nixon Park to make it fun for the kids. Trustee Wallschlager asked the age and if this is for local kids. Machajewski said it is for Hartland children ages 6 – 14. She said kids have to make what they sell and pay their parents back for the supplies. Recreation Director Rennekamp said the Park Board recommended that the fee be waived for any food items sold.

Motion (Hallquist/Pfeiffer) to approve this special event with fees waived for food items. All were in favor, **motion carried.**

e. Paws in the Park, August 24, 2024

Kelly Zimmerman appeared for the Emma Loves Dogs Foundation. She said her event is under 500 participants so there is not a need for portable bathrooms. There will be a band and two

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food vendors. Pat Endters has given approval for the beer garden to be available. Trustee Hallquist asked who determines if they do the lantern launch at the end of night? Zimmerman said it's their own decision and they are conservative with that decision. She said last year it was too windy. The lantern launch consists of one large balloon.

Motion (Pfeiffer/de Boer) to approve with fees waived. All were in favor, **motion carried.**

f. Library Summer Kickoff, June 7, 2024

Library Director Kristensen said this will be similar to previous events. There will be two inflatables, DJ music and two story time performers. Little Dipperz will be handing out ice cream, there will be yard games and they will be promoting sign up for the summer reading program. They will be utilizing Shelter 4 and the Fine Arts Center.

Motion (Wallschlager/Hallquist) to approve the Library Summer Reading Kickoff 2024 event. All were in favor, **motion carried.**

g. Ice Age Trail ad hoc committee Mammoth Moonlight Hike, October 18, 2024

Recreation Director Rennekamp said the Ice Age Trail ad hoc committee hosts two hikes per year. They will partner with Dorner for overflow parking and reserve the shelter and hike on the trail. They have requested a fire and police presence for public relations purposes. They have requested to utilize the chimney for a fire.

Motion (Pfeiffer/Hallquist) to approve the Ice Age Trail ad hoc committee Mammoth Moonlight Hike. All were in favor, **motion carried.**

h. Hartland Chamber of Commerce Street Dance, July 20, 2024

Scott Heyerdahl, Chairman of Chamber of Commerce appeared for this application. This annual event will be held on Saturday, July 20<sup>th</sup>, with the street closing for setup starting at noon and ending at 11:15 pm. They expect a bags tournament with Stetson & Lace band performing.

Motion (Wallschlager/Pfeiffer) to approve Hartland Chamber of Commerce Street Dance for 2024. All were in favor, **motion carried.**

5. Reaffirmation of Resolution No. 02/26/2024, Resolution For Approval By Village Board of Village of Hartland of Planned Unit Development Agreement with Kwik Trip Inc.

Village Manager Bailey said this is the resolution that Attorney de la Mora brought forward at the last meeting. It is properly noticed on this agenda for reaffirmation of the vote taken at the February 26, 2024 meeting.

Motion (Hallquist/Conner) to approve resolution No. 02/26/2024, Resolution For Approval By Village Board of Village of Hartland of Planned Unit Development Agreement with Kwik Trip Inc. All were in favor, **motion carried.**

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6. Consideration of Resolution No. 03/11/2024, Resolution Amending Appendix B of the Code of Ordinances for the Village of Hartland Concerning the Schedule of Municipal Deposit.

Chief Jambretz discovered that our Code was amended and the violations no longer aligned with the fines. This is corrected in this resolution.

Motion (Wallschlager/Conner) to approve Resolution No. 03/11/2024 Resolution Amending Appendix B of the Code of Ordinances for the Village of Hartland Concerning the Schedule of Municipal Deposit. All were in favor, **motion carried.**

7. Discussion and consideration of a Budget Amendment for 2023

Village Manager Bailey said this budget amendment for 2023 is due to an overage in expenditures and we were well over on revenues as well. We had a larger than normal Hometown Celebration and some other departments had higher expenses than budgeted. The point of this amendment is to bring that expenditure budget to where we are at. The income was approximately \$350,000 over what was estimated. This amendment is just documenting what our interest income increase was and the offset with the contingency. There is no financial impact.

Motion (Conner/Hallquist) to approve the Budget Amendment for 2023. All were in favor, **motion carried.**

8. Discussion and consideration to award the 2024 Paving Contract

Public Works Director Felkner said a RFP goes out every year for this project. Three proposals were received. Stark Pavement is the low bidder at \$912,532.50; this project was budgeted at \$951,000. River Reserve subdivision will be repaved this year. Staff recommends awarding the 2024 Paving Contract to Stark for \$912,532.50.

Motion (Conner/Wallschlager) to award the 2024 Paving Contract to Stark Pavement for an amount not to exceed \$912.532.50. All were in favor, **motion carried.**

9. Discussion and consideration of new fountain at Nixon Park

DPW Operations Leadman Jenson said the fountain was budgeted to be replaced in 2025. Last fall it failed and was sent to be repaired. It is estimated to cost \$2300 to repair with no guarantee how long it would run for. \$14,000 is budgeted to replace the pump next year. The pump prevents stagnation of water. The Park Board recommended approval of replacement in 2024.

Village Manager Bailey said this can be done with cash this year with no problem. Trustee Wallschlager asked why we don't fix if we can repair for \$2300? Jenson said the current pump has failed several times and is 20 years old. The new pump would be an increase in 1 hp. Two estimates were obtained and this is the lower of the two.

Motion (Pfeiffer/Hallquist) to approve replacing the fountain at Nixon Park with Lake and Pond Solution at cost of \$13,898. All were in favor, **motion carried.**

10. Discussion and consideration to award contract for repaving of basketball courts

Public Works Director Felkner said the 2024 budget presentation indicates a need for three basketball courts to be resurfaced. Two contractors can do the paving and the coating. Munson Paving and Pablocki. \$65,000 has been budgeted and the low bid came in at \$70,181.00; the other bid was \$12,000 more than that. Staff recommends awarding the contract to Munson-Armstrong Paving.

Motion (Wallschlager/Conner) to approve awarding contract for repaving of three basketball courts to Munson-Armstrong Paving for \$70,181.00. All were in favor, **motion carried.**

11. Discussion and consideration of Waukesha County Overdose Fatality Review Cooperative Agreement

Chief Misko said this is an agreement the Waukesha County Health & Human Services put together. Opioid settlement funds are used for this project. The goal is to figure out root cause issues to get better care to people with opioid issues. This involves stakeholders, police departments, hospitals, the medical examiner's office. They debrief a fatal overdose incident to identify better resources to the community and to make them more effective. The meetings are typically in closed session. The Village's attorney has looked at this agreement. Chief Misko recommends approval. The first case will be a Hartland Police Department case.

Motion (Conner/Wallschlager) to approve Waukesha County Overdose Fatality Review Cooperative Agreement. All were in favor, **motion carried.**

Brief recess.

President Pfannerstill recommended that item 13 be taken before no. 12.

Motion (Conner/Pfeiffer) to suspend the rules. All were in favor, **motion carried.**

Motion (Pfeiffer/Hallquist) to take #13 before #12. All were in favor, **motion carried.**

12. Police Department Annual Report

Chief Misko presented his annual report. He highlighted the Department's accomplishments. The Department's partnerships with other entities and community relations programs and services were identified. Staffing was reviewed. Operation Complaints were reviewed.

13. Conceptual review of property on Campus Drive

John Ford of Three Leaf Partners presented the conceptual plan for a senior living facility on Campus Drive. They value partnerships with the communities that they do business with. The proposed development involves a partnership with Matter Development and Lake Country

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Lutheran. The development proposed is a 120-unit continuum of care senior living community. Residents can stay in the facility as they age. The proposal includes independent, assisted and memory care. The location on Campus Drive is across from Lake Country Lutheran. Matter Development is headquartered in Wauwatosa and Three Leaf is headquartered in Milwaukee. Lumia is a development they completed in Mequon last summer.

Aaron Matter of Matter Development presented. They have worked with Three Leaf on several projects in the past. Koru operates the communities that they develop. They have a partnership and manage approximately 1000 units in Milwaukee and the Twin Cities area and employ over 500 people. They have developments in Pewaukee (under construction), Oconomowoc and Mequon.

Mark Bahr, Chief Growth Officer for the Lutheran High School Association of Greater Milwaukee. He was the founding principal of Lake Country Lutheran High School back in 1999. This property was part of a vision 20 years ago as part of a dream to help community from a senior perspective. There are synergies between what the school does and what could happen as a senior community. The residents can attend concerts, games and plays at the high school and students can go to the senior community to read and have exposure for future careers in healthcare. This will be a good recreational area for walks. They purchased the 100 acres 20 years ago.

Aaron Matter went through the site plan. The conceptual design mimics the Oconomowoc facility design. This is conceptual in nature and could change. The parcel is 8 acres. Residents could foreseeably stay in the same unit throughout their stay, with the exception of memory care. The site has a significant amount of topography, so the building needs to be shaped uniquely. To accommodate this there would be a single-story secure memory care unit. They are contemplating a four-story building with underground parking. The current public use trail on the property would be reconfigured and extended.

Village Manager Bailey said this is conceptual. If it's the desire of the board, it would go to the Plan Commission next and progress through the five meeting process for approval.

Trustee Wallschlager asked if the recreation area would share the parking lot. Aaron Matter said conceptually they would. Wallschlager asked why four stories, which is one story higher than we have in the Village now. Chief Jambretz said their equipment would accommodate this structure. Sprinkler systems would be used for heights not accommodated by fire trucks. Matter said the seniors' connection to the common space is shortened by higher stories and shorter hallways.

Trustee Conner likes this idea. He likes the location by the school; it would engage the residents in activities. Trustee Hallquist likes the land use. President Pfannerstill said the studies show there is a need for this type of housing.

Motion (Conner/Hallquist) to advance the conceptual review to the Plan Commission. All were in favor, **motion carried.**

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14. Announcements: Chief Misko said their new officer, Joseph Southern, will be starting March 25<sup>th</sup> and will be sworn in at the meeting that evening. They assisted the Two Rivers Police Department as a result of their statewide request for help with the search of a missing toddler, two officers were sent. The Department received a \$7500 grant from CP Rail for a drone. He hopes to cover the majority, if not all, of the cost of a drone. There is a gift card scam thru St. Charles Church that they were just notified of. St. Charles and Hartland Police Department has put something out to notify the public.

Fire Chief Jambretz said they have responded to 30 calls this month so far. Everything running smoothly.

Recreation Director Rennekamp said Civic Rec was launched today. It is the new Recreation registration software and will be used for summer camp and park reservations at this time. ActivNet will be used for the other programs and will conclude after summer classes. Residents will need to create a new account with CivicRec. Two pickleball courts were opened at Nixon Park.

DPW Director Felkner said the yard waste site is open for brush only on Fridays. April 15<sup>th</sup> starts brush collection at the curb. They will be closed the 29<sup>th</sup> of March for Good Friday.

Library Director Kristensen has had two resignations and has hired two new clerks. The new Circulation Supervisor Breanna Rassmusen will start later this month. He had a meeting for the strategic planning refresh last Friday.

DPW Operations Manager Jungbluth informed the Park Board that during fertilizing last fall toxic shock affected some locations. The company responsible will come back and do some slit seeding to fix the problem. It was not their fault, it was the responsibility of the chemical company that provided him with the product. There are a few areas in the Village that this affected. Reseeding will start in April.

Trustee Pfeiffer thanked the Police and Fire Departments for the send-off they gave the participants of the hockey championships. His daughter's team brought back a 3<sup>rd</sup> place trophy.

President Pfannerstill said Hartland will be affected by the district map changes. We will now be in the 97<sup>th</sup> assembly district. We will have a new assembly representative.

15. Adjournment  
Motion (Pfeiffer/Conner) to adjourn at 8:32 pm. All were in favor, **motion carried.**

Respectfully submitted,

Sandee Policello  
Village Clerk

To: Village President & Board of Trustees

From: Tonia Smith, Fiscal Clerk

Date: March 20, 2024

RE: Voucher List

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Attached is the voucher list for the  
March 25, 2024 Village Board Meeting

March 25, 2024 Checks: \$ 76,574.94

Total Amount of all Checks: \$ 76,574.94

**VILLAGE OF HARTLAND**  
**VOUCHER LIST- MARCH 25, 2024**

Account Descr	Search Name	Comments	Amount
G 101-31630 HOMETOWN CELEBRATION DONATIONS	REARDON METAL FABRICATING	METAL BOXES	\$316.00
G 403-31896 KWIK TRIP	RUEKERT & MIELKE	WEST CAPITOL DRIVE CONSTRUCTION REVIEW	\$3,169.75
G 403-31840 HOMESTEAD	RUEKERT & MIELKE	DESIGN/ CONSTRUCTION REVIEW	\$353.00
G 403-31896 KWIK TRIP	RUEKERT & MIELKE	ON-SITE PLAN/ CONSTRUCTION REVIEW	\$1,584.00
			\$5,422.75
<b>AMBULANCE</b>			
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	VARIOUS MEDICAL SUPPLIES	\$200.42
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	THERMOMETER CREDIT	-\$37.73
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	EMERGENCY MEDICAL PRODUCTS	VARIOUS MEDICAL SUPPLIES	\$24.92
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	HENRY SCHEIN INC.	VARIOUS MEDICAL SUPPLIES	\$221.23
E 101-52300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES/ SUPPORT	\$75.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE (LAB BILLING)	VARIOUS MEDICATIONS	\$140.07
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	\$706.00
E 101-52300-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY EMERGENCY MAN	ID CARD	\$1.30
<b>AMBULANCE</b>			\$1,331.21
<b>DEBT SERVICE</b>			
E 301-58000-305 EXPENSES-OTHER	BOND TRUST SERVICES CORP	GEN OBLIGATION CORP. PURPOSE BONDS	\$400.00
<b>DEBT SERVICE</b>			\$400.00
<b>ECONOMIC DEVELOPMENT</b>			
E 804-56700-719 EVENTS	AVALON GRAPHICS LLC	STREET BANNER BARK RIVER BASH	\$120.00
<b>ECONOMIC DEVELOPMENT</b>			\$120.00
<b>FINANCIAL ADMINISTRATION</b>			
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MARCH FSA FEES	\$126.07
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES/ SUPPORT	\$1,426.14
E 101-51500-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ICLOUD BACKUP	\$40.00
E 101-51500-510 INSURANCES	R&R INSURANCE SERVICES INC	CRIME POLICY	\$2,810.00
E 101-51500-300 OPERATING SUPPLIES/EXPENSES	RITEWAY BUSINESS FORMS	ACCOUNTS PAYABLE CHECKS	\$398.96
<b>FINANCIAL ADMINISTRATION</b>			\$4,801.17
<b>FIRE PROTECTION</b>			
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	BIEBELS TRUE VALUE	STENSIL KIT/ PAINT/ WHEEL SET	\$20.55
E 101-52200-255 BLDGS/GROUNDS	BIEBELS TRUE VALUE	GORILLA GLUE/ BRUSH CADDY	\$18.85
E 101-52200-360 VEHICLE MAINT/EXPENSE	JEFFERSON FIRE & SAFETY INC	MIRROR ASY	\$495.96
E 101-52200-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES/ SUPPORT	\$75.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	PROHEALTH CARE MEDICAL ASSOC	MEDICAL SERVICES	\$600.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	ROOS, ERIC	PAINT AND TAPE REIMBURSEMENT	\$29.73

Account Descr	Search Name	Comments	Amount
E 101-52200-255 BLDGS/GROUNDS	RZ HEATING AND COOLING	FD FURNACE TUNE UP	\$1,365.00
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	WAUKESHA CTY EMERGENCY MAN	ID CARDS	\$5.20
E 101-52200-300 OPERATING SUPPLIES/EXPENSES	XEROX CORPORATION	COPIER SERVICES	\$68.31
FIRE PROTECTION			<u>\$2,678.60</u>
GENERAL ADMINISTRATION			
E 101-51400-395 COMMUNITY RELATIONS	CIVIC PLUS	WEBSITE HOSTING	\$928.53
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES/ SUPPORT	\$262.50
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	RHYME BUSINESS PRODUCTS LLC	STAPLES FOR COPIER	\$98.00
E 101-51400-300 OPERATING SUPPLIES/EXPENSES	VILLAGE GRAPHICS	WINDOW ENVELOPES	\$190.00
E 101-51400-210 LEGAL SERVICES	VON BRIESEN & ROPER	LEGAL SERVICES	\$6,181.76
E 101-51400-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY EMERGENCY MAN	ID CARD	\$0.90
GENERAL ADMINISTRATION			<u>\$7,661.69</u>
LAW ENFORCEMENT			
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	COUNTY MATERIALS CORP	PARKING BLOCK	\$96.10
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	GALL S, INC.	UNIFORMS ITEMS	\$197.99
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#8 NEW VALVE STEM	\$61.28
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQ#5 MOUNT REG TIRES	\$134.58
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQD 3 SOFTWARE, BRAKES, FILTER, OIL CHANGE	\$1,243.76
E 101-52100-360 VEHICLE MAINT/EXPENSE	HARTLAND SERVICE INC	SQD 3 TIRES & ALIGNMENT	\$320.73
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	LEXISNEXIS	FEB 2024 SERVICE	\$160.00
E 101-52100-360 VEHICLE MAINT/EXPENSE	MANDER COLLISON HARTLAND	DAMAGE TO SQ#9 REPAIR	\$4,561.30
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	MID-CITY SPORTS LLC	POLO SHIRTS	\$160.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	MID-CITY SPORTS LLC	POLO SHIRTS	\$160.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES/ SUPPORT	\$450.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	ORGANIZATION DEVELOPMENT CONSU	ASSESSMENT	\$735.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PERSONNEL EVALUATION INC	PEP TEST	\$35.00
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE (LAB BILLING)	BLOOD DRAW	\$37.13
E 101-52100-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	MED SCREENING	\$197.00
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	RZ HEATING AND COOLING	PD FURNACE REPAIR	\$562.46
E 101-52100-300 OPERATING SUPPLIES/EXPENSES	STREICHER S	VARIOUS UNIFORM SUPPLIES	\$702.87
LAW ENFORCEMENT			<u>\$9,815.20</u>
LIBRARY			
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$26.24
E 101-55110-310 BOOKS & MATERIALS	GALE/CENGAGE LEARNING	BOOKS	\$30.33
E 101-55110-310 BOOKS & MATERIALS	MIDWEST TAPE	201 - DIGITAL MEDIA	\$550.23
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES/ SUPPORT	\$225.00
E 101-55110-310 BOOKS & MATERIALS	PLAYAWAY PRODUCTS	PLAYAWAY BOOKS	\$104.94
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	RAPID DRUG SCREEN	\$90.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	RAPID DRUG SCREEN	\$45.00
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER SERVICES STAFF ROOM	\$303.24

Account Descr	Search Name	Comments	Amount
E 101-55110-290 OUTSIDE SERVICES/CONTRACTS	RICOH AMERICAS CORP	COPIER SERVICES LIBRARY FLOOR	\$156.99
LIBRARY			\$1,531.97
LONG MEADOW DRIVE			
E 401-70620-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$766.75
LONG MEADOW DRIVE			\$766.75
MAPLE AVE CROSSWALK AT LINDENW			
E 401-75030-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MAPLE AVE CROSSWALK	\$968.25
MAPLE AVE CROSSWALK AT LINDENW			\$968.25
MISC STORM SEWER REPAIR			
E 401-74010-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	MISC STORM SEWER REPAIRS	\$176.00
MISC STORM SEWER REPAIR			\$176.00
MUNICIPAL BUILDING			
E 101-51600-290 OUTSIDE SERVICES/CONTRACTS	ALSCO	MAT SERVICES	\$242.11
E 101-51600-255 BLDGS/GROUNDS	COMPETITOR AWARDS & ENGRAVING	3 - DOOR SIGNS	\$69.00
E 101-51600-255 BLDGS/GROUNDS	GRAINGER	REPLACEMENT LENS	\$42.87
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	COMMUNITY CENTER PAINT	\$234.19
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	PAINT COMMUNITY CENTER	\$159.90
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	COMMUNITY CENTER PAINT	\$27.92
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	PAINT SUPPLIES (ROLLERS, BRUSHES, ETC)	\$334.59
E 101-51600-255 BLDGS/GROUNDS	HOME DEPOT	PAINT	\$178.14
E 101-51600-255 BLDGS/GROUNDS	RZ HEATING AND COOLING	HVAC MAINTENANCE CONTRACT	\$2,016.00
MUNICIPAL BUILDING			\$3,304.72
PARKS			
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	ABLE PLUMBING	DRAIN OPENER	\$260.88
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	GEO-SYNTHETICS	EROSION LOG	\$407.00
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	OIL STAIN	\$12.98
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	LANGE ENTERPRISES INC	2 - NO PARKING SIGNS	\$59.60
E 101-55200-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	MATERIALS FOR PICNIC TABLES	\$355.37
PARKS			\$1,095.83
PUBLIC WORKS			
E 101-53000-430 SNOW & ICE REMOVAL	BARTHEL, JIM	MAILBOX REIMBURSEMENT	\$75.00
E 101-53000-430 SNOW & ICE REMOVAL	BARTZ, BARBARA	MAILBOX REIMBURSEMENT	\$75.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	PDF FUEL	\$985.35
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	UNLEADED FUEL	\$639.90
E 101-53000-360 VEHICLE MAINT/EXPENSE	EH WOLF	UNLEADED FUEL	\$1,756.06
E 101-53000-430 SNOW & ICE REMOVAL	FRANKE, MARTIN	MAILBOX REPAIR	\$75.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	GRAINGER	FILTER FOR PARTS WASHER	\$109.68

Account Descr	Search Name	Comments	Amount
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	BOLTS, CASTERS	\$64.69
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	FLOOR ADHESIVE	\$48.14
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	CASTER, CAULK, BOLTS	\$161.69
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	HOME DEPOT	VINYL ADHESIVE	\$33.79
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$107.37
E 101-53000-180 OTHER BENEFITS	ITU ABSORBTECH INC	UNIFORM SERVICES	\$173.89
E 101-53000-360 VEHICLE MAINT/EXPENSE	KAESTNER AUTO ELECTRIC CO	SMART ALARM	\$0.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	KAESTNER AUTO ELECTRIC CO	LED SERVICE LIGHT	\$0.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	KAESTNER AUTO ELECTRIC CO	BACKUP & STROBE LIGHTS	\$178.00
E 101-53000-180 OTHER BENEFITS	MAAS, CHRIS	CLOTHING ALLOWANCE	\$200.00
E 101-53000-360 VEHICLE MAINT/EXPENSE	MACQUEEN EQUIPMENT GROUP	VALVE WITH COIL	\$404.34
E 101-53000-365 BLDGS/GROUNDS MAINT EXPENSE	MENARDS- PEWAUKEE	LIGHT BULBS, CONDUIT, FITTINGS	\$103.13
E 101-53000-430 SNOW & ICE REMOVAL	MORRIS, JEFFREY & LOUISE	MAILBOX REPAIR	\$75.00
E 101-53000-300 OPERATING SUPPLIES/EXPENSES	OLSEN SAFETY EQUIPMENT CORP	5 BUCKLE BOOTS SZ 13	\$144.78
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	PROHEALTH CARE MEDICAL ASSOC	RAPID DRUG SCREEN	\$45.00
E 101-53000-430 SNOW & ICE REMOVAL	ROBERTS TOPSOIL	TOPSOIL - PLOW DAMAGE	\$500.00
E 101-53000-430 SNOW & ICE REMOVAL	ROBERTS TOPSOIL	SOIL	\$500.00
E 101-53000-410 STREETS GEN MAINT	SHERWIN WILLIAMS CO	160 WHITE/ 40 YELLOW/ SKID OF GLASS BEAD	\$6,180.00
E 101-53000-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY EMERGENCY MAN	ID CARDS	\$1.80
PUBLIC WORKS			<u>\$12,637.61</u>
RECREATION PROGRAMS/EVENTS			
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ANGELES, IRENE	BASIC DRAWING	\$534.40
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	EDGEWORTH, LINDSAY	SMART SITTER	\$168.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FARMER-TIEFENTHALER, SUSAN	ART STUDIO CLASSES	\$2,236.80
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	FLOWER GARDEN	FLORAL DESIGN CLASS	\$360.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	HARTLAND FIRE DEPT	CPR CLASSES	\$195.00
E 101-55300-302 TO THE POINTE DANCE PROGRAM	HECKEL DANCE LLC	ADULT DANCE CLASSES	\$1,651.20
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	INTERMEDIATE DRAWING	\$104.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	LAKE COUNTRY FINE ARTS SCHOOL	CLAY BUNNY	\$56.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES/ SUPPORT	\$225.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	SCHIEBLE, MARY ANN	WITHDRAW CREDIT	\$22.00
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY EMERGENCY MAN	ID CARD	\$0.75
E 101-55300-290 OUTSIDE SERVICES/CONTRACTS	WAUKESHA CTY TREASURER		<u>\$600.00</u>
RECREATION PROGRAMS/EVENTS			<u>\$6,153.15</u>
RIVER RESERVE DRIVE			
E 401-70600-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$766.75
RIVER RESERVE DRIVE			<u>\$766.75</u>
SEWER SERVICE			
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	DIVERSIFIED BENEFIT SERVICES	MARCH FSA FEES	\$19.39
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	IT SERVICES/ SUPPORT	\$150.00

Account Descr	Search Name	Comments	Amount
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	ONTECH SYSTEMS, INC	ICLOUD BACKUP	\$40.00
E 204-53610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	GIS MAINTENACE	\$761.25
E 204-53610-800 CAPITAL OUTLAY	RUEKERT & MIELKE	DESIGN AND BIDDING	\$2,870.88
E 204-53610-360 VEHICLE MAINT/EXPENSE	TRUCK COUNTRY OF WISCONSIN	FLITERS/ DRYER	\$1,117.98
SEWER SERVICE			<u>\$4,959.50</u>
TRAILS EDGE COURT			
E 401-70615-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$766.75
TRAILS EDGE COURT			<u>\$766.75</u>
UNBUDGETED			
E 401-57300-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	QUARRY DEVELOPMENT	\$1,862.00
UNBUDGETED			<u>\$1,862.00</u>
WATER UTILITY			
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	BIEBELS TRUE VALUE	ENAMEL PAINT	\$24.10
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	BIEBELS TRUE VALUE	PAINT SUPPLIES	\$26.79
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	BIEBELS TRUE VALUE	PAINT SUPPLIES, NUTS, BOLTS	\$142.81
E 620-53700-923 OUTSIDE SERVICES	DIVERSIFIED BENEFIT SERVICES	MARCH FSA FEES	\$48.49
E 620-53700-654 MAINTENANCE OF HYDRANTS	FERGUSON WATERWORKS	HYDRANT REPAIR PARTS	\$1,261.89
E 620-53700-605 MAINTENANCE-WATER SOURCE PLANT	HAHN ACE HARDWARE	PAINT FOR BOOSTER	\$17.09
E 620-53700-625 MAINTENANCE OF PUMPING PLANT	HOME DEPOT	CONCRETE PAINT	\$90.86
E 620-53700-653 MAINTENANCE OF METERS	MIDWEST METER INC	METER PARTS FOR REBUILDS	\$556.82
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	BACTERIOLOGICAL TESTING	\$82.50
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	BACTERIOLOGICAL TESTING	\$82.50
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	BACTERIOLOGICAL TESTING	\$137.50
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	TESTING	\$110.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	INVESTIGATE VOCS	\$215.41
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	QUARTERLY REQUIREMENTS	\$60.00
E 620-53700-923 OUTSIDE SERVICES	NORTHERN LAKE SERVICE INC	PHOSPOROUS TESTING	\$27.53
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	ICLOUD BACKUP	\$40.00
E 620-53700-923 OUTSIDE SERVICES	ONTECH SYSTEMS, INC	IT SERVICES/ SUPPORT	\$150.00
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	SURVEY, DRAFTING, AND DESIGN	\$1,753.00
E 620-53700-673 TRANS&DIST MAINS	RUEKERT & MIELKE	MISC VALVE REPAIRS	\$886.00
E 620-53700-678 HYDRANTS	RUEKERT & MIELKE	MISC HYDRANT REPAIRS	\$444.50
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	SCADA SERVICE	\$1,134.50
E 620-53700-923 OUTSIDE SERVICES	RUEKERT & MIELKE	GIS MAINTENANCE	\$761.25
E 620-53700-653 MAINTENANCE OF METERS	T&P SALES INC	METER GASKETS	\$87.00
E 620-53700-926 EMPLOYEE PENSIONS & BENEFITS	WI DNR OPERATOR CERT	DF RENEWAL	\$45.00
WATER UTILITY			<u>\$8,185.54</u>
WOODLANDS CT			
E 401-70560-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND CONSTRUCTION REVIEW	\$402.75

Account Descr	Search Name	Comments	Amount
WOODLANDS CT			\$402.75
WOODS DRIVE			
E 401-70610-290 OUTSIDE SERVICES/CONTRACTS	RUEKERT & MIELKE	DESIGN AND BIDDING	\$766.75
WOODS DRIVE			\$766.75
			\$76,574.94

# Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ \_\_\_\_\_

Application Date: \_\_\_\_\_

Town  Village  City of Hartland

County of Waukesha

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 07/20/2024 and ending 07/20/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

### 1. Organization (check appropriate box) →

- Bona fide Club  Church  Lodge/Society  
 Veteran's Organization  Fair Association or Agricultural Society  
 Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Hartland Chamber of Commerce

(b) Address 300 Cottonwood Avenue Ste. 12 Hartland WI 53029

(Street)

Town  Village  City

(c) Date organized 07/01/1950

(d) If corporation, give date of incorporation 07/01/1950

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Lynn Minturn, 300 Cottonwood Ave., Ste. 12, Hartland WI 53029

Vice President Chairman Scott Heyerdahl, First Weber, 2750 A Golf Rd., Delafield WI 53018

Secretary None

Treasurer Alex Barta, Skye Financial Services, 720 Industrial Ct., Ste. 8, Hartland WI 53029

(g) Name and address of manager or person in charge of affair:

Lynn Minturn, Hartland Chamber of Commerce, 300 Cottonwood Ave., Ste. 12, Hartland WI 53029

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Near 155 E. Capitol Drive, Hartland WI 53029

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? \_\_\_\_\_

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

### 3. Name of Event

(a) List name of the event Hartland Chamber of Commerce Street Dance

(b) Dates of event 07/20/2024 Plus 07/19/2024 for delivery of wine

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Lynn Minturn 1.24.24  
(Signature / Date)

Hartland Chamber of Commerce  
(Name of Organization)

Date Filed with Clerk 2-21-24

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

Pd 2/28/24  
recpt # 253926

VILLAGE OF HARTLAND  
PETITION FOR LAND DIVISION:

**EXTRATERRITORIAL PLAT REVIEW - \$100**

**CSM (Certified Survey Map) + \$300 Professional Fee Deposit**  
or

**PRELIMINARY PLAT REVIEW + \$1,000 Professional Fee Deposit**

Up to Five Parcels - \$150.00  
Six to Fourteen Parcels - \$300.00  
Fifteen or More Parcels - \$500.00

Reapplication for Approval of Any Preliminary  
Plat Requiring Review \$50.00 (Minimum)  
Reapplication for Previously Reviewed Plat \$10.00

**FINAL PLAT REVIEW**

\$10.00 Plus \$1.00 for Each Parcel Within the Final Plat  
\$10.00 for Reapplication of Any Final Plat Previously Reviewed

Date:	Fee Paid:
Date Filed:	Receipt No.:

1. Name: John K Eskau Revocable Living Trust of 2016 Attn: John Eskau

Address of Owner/Agent: 513 Memory Lane, Hartland, WI 53029-1505

Phone Number of Owner/Agent: 262-367-6346

2. Give complete legal description of property to be considered. (Attach a separate sheet with description and label sheet "Exhibit A").

3. State present use of property and intended use.  
Single family residential and will continue to be single family residential. Purpose of the CSM is to combine the two lots into one.

John K Eskau  
Signature of Petitioner

513 Memory Lane, Hartland, WI 53029-1505  
Address

262-367-6346  
Phone

Surveyor/Engineer  
Anthony Zanon  
Pinnacle Engineering Group  
262-754-0839  
tony.zanon@pinnacle-engr.com



**NOTE:**

- a. Include a Plat Map in triplicate, drawn to a scale of not less than 100 ft. to the inch, showing the land in question, its location, the length and direction of each boundary thereof.
- b. Include fee payable to **The Village of Hartland**

**CSM fees + \$300 Professional Fee Deposit  
Or  
Preliminary Plat Review Fees + \$1,000 Professional Fee Deposit**

Up to Five Parcels	\$150.00
Six to Fourteen Parcels	\$300.00
Fifteen or More Parcels	\$500.00

Reapplication for Approval of Any Preliminary Plat Requiring Review	\$50.00 (Minimum)
Reapplication for Previously Reviewed Plat	\$10.00

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**Final Plat Review Fees:**

**\$10.00 Plus \$1.00 for Each Parcel Within the Final Plat  
\$10.00 for Reapplication of Any Final Plat Previously Reviewed**

- c. Mail or deliver request, in triplicate, to:

**Village of Hartland  
Village Clerk  
210 Cottonwood Avenue  
Hartland, WI 53029**

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- d. **Extraterritorial Plat Review Fee: \$100**

**Submit plat and \$100 fee to:**

**Village of Hartland  
Village Clerk  
210 Cottonwood Avenue  
Hartland, WI 53029**

RE: John K Eskau Revocable Living Trust of 2016

Proposed Certified Survey Map to combine two lots

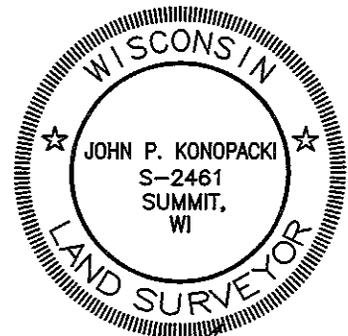
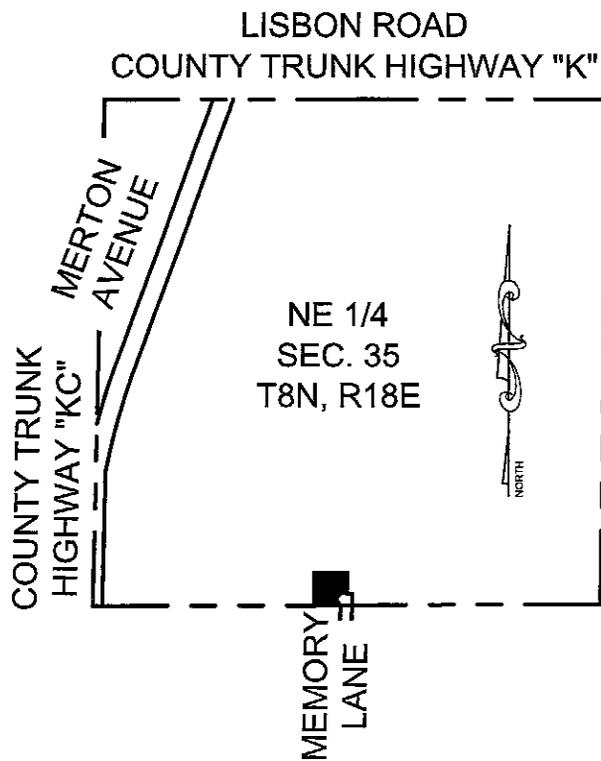
Legal Description:

Parcel 1 and Parcel 2 of Certified Survey Map No. 8223, as recorded in the Register of Deeds office for Waukesha County as Document No. 2194106, in the Southwest 1/4 of the Northeast 1/4 of Section 35, Township 8 North, Range 18 East, Village of Hartland, Waukesha County, Wisconsin.

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Being Parcel 1 and Parcel 2 of Certified Survey Map No. 8223, in the Southwest 1/4 of the Northeast 1/4 of Section 35, Township 8 North, Range 18/ East, Village of Hartland, Waukesha County, Wisconsin.

VICINITY SKETCH  
SCALE 1"=1000'



FEBRUARY 28, 2024

Subject Property  
Zoning: RS-5  
Tax Key Numbers:  
HAV 0425963003  
HAV 0425963004

**NOTES:**

- All measurements have been made to the nearest one-hundredth of a foot.
- All angular measurements have been made to the nearest one second.
- Coordinates referenced to the Wisconsin State Plane Coordinate System, South Zone (N.A.D. 1983/2011). Bearings referenced to the north line of the Northeast 1/4 of Section 35, Township 8 North, Range 18 East which has a bearing of S89°51'53"W.

Prepared for:  
John K Eskau Revocable Living Trust  
of 2016  
513 Memory Lane  
Hartland, WI 53029

Prepared By:

**PINNACLE ENGINEERING GROUP**

20725 WATERTOWN ROAD | SUITE 100  
BROOKFIELD, WI 53186  
OFFICE: (262) 754-8888

This instrument drafted by John P. Konopacki, PLS-License No. S-2461

DRAFTED BY: ST  
PEG JOB#5478.00  
SHEET 1 OF 5

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Being Parcel 1 and Parcel 2 of Certified Survey Map No. 8223, in the Southwest 1/4 of the Northeast 1/4 of Section 35, Township 8 North, Range 18/ East, Village of Hartland, Waukesha County, Wisconsin.



FEBRUARY 28, 2024

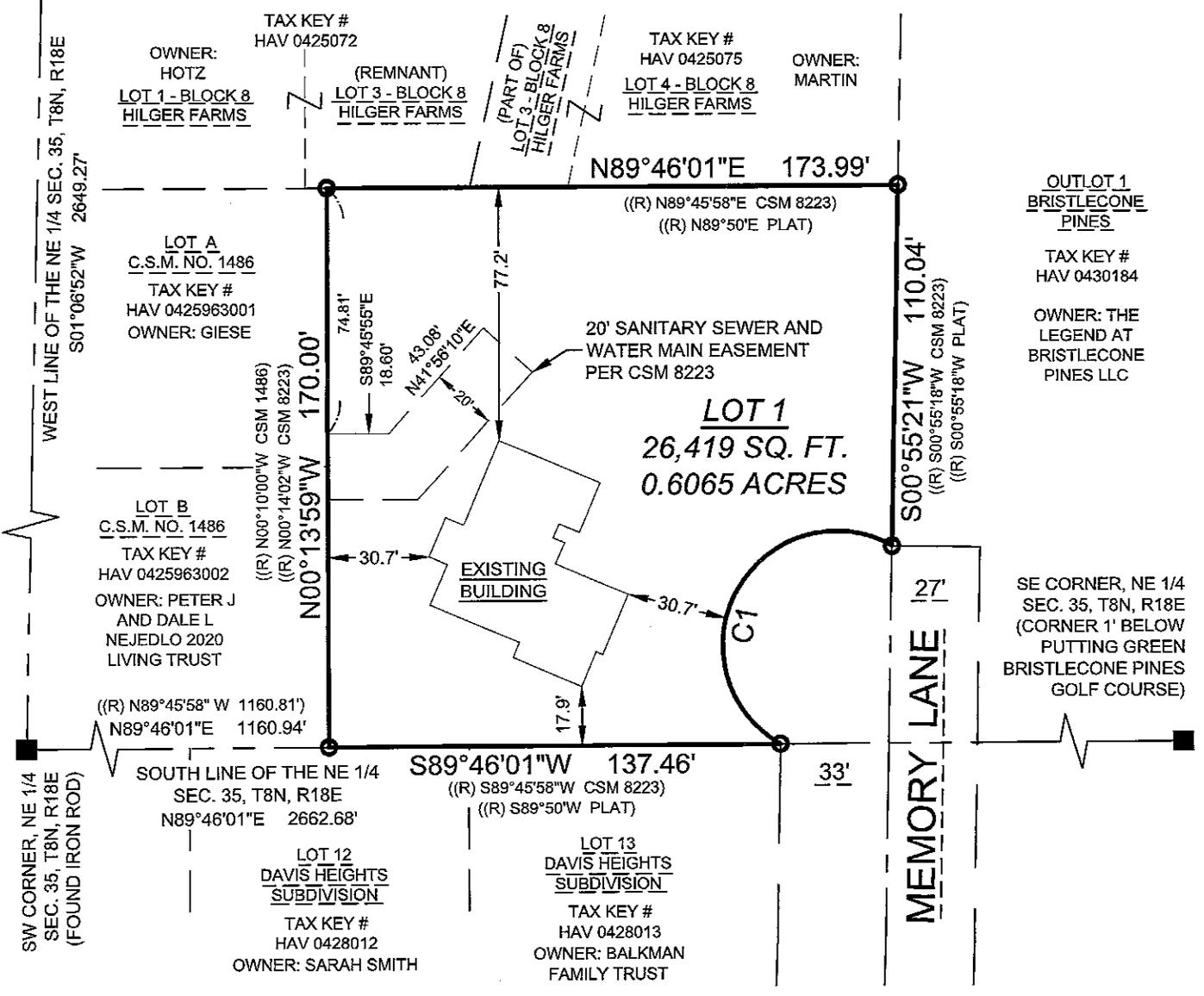
**LEGEND:**

- - Denotes Found 1" Iron Pipe
- (R) - Denotes "Recorded As"

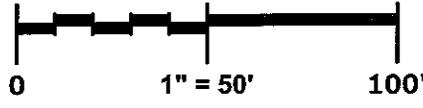
NW CORNER, NE 1/4  
SEC. 35, T8N, R18E  
(FOUND CONC. MON.  
W/ BRASS CAP)

NE CORNER, NE 1/4  
SEC. 35, T8N, R18E  
(FOUND CONC. MON. W/ BRASS CAP)  
N=412,571.54; E=2,416,251.02  
(WISCONSIN STATE PLANE CO-  
ORDINATE SYSTEM, SOUTH ZONE)

S89°51'53"W 2644.59'  
NORTH LINE OF THE NE 1/4 SEC. 35, T8N, R18E



GRAPHICAL SCALE (FEET)



Prepared By:  
**PINNACLE ENGINEERING GROUP**  
20725 WATERTOWN ROAD | SUITE 100  
BROOKFIELD, WI 53186  
OFFICE: (262) 754-8888

This instrument drafted by John P. Konopacki, PLS-License No. S-2461

PEG JOB#5478.00  
SHEET 2 OF 5

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Being Parcel 1 and Parcel 2 of Certified Survey Map No. 8223, in the Southwest 1/4 of the Northeast 1/4 of Section 35, Township 8 North, Range 18/ East, Village of Hartland, Waukesha County, Wisconsin.

## SURVEYOR'S CERTIFICATE

STATE OF WISCONSIN)  
WAUKESHA COUNTY) SS

I, John P. Konopacki, Professional Land Surveyor, do hereby certify:

That I have surveyed and mapped Parcel 1 and Parcel 2 of Certified Survey Map No. 8223, as recorded in the Register of Deeds office for Waukesha County as Document No. 2194106, in the Southwest 1/4 of the Northeast 1/4 of Section 35, Township 8 North, Range 18/ East, Village of Hartland, Waukesha County, Wisconsin, described as follows:

Commencing at the southwest corner of the Northeast 1/4 of said Section 35; thence North 89°46'01" East along the south line of said Northeast 1/4, 1160.94 feet to the Point of Beginning;

Thence North 00°13'59" West along the east line of Certified Survey Map No. 1486, 170.00 feet to the south line of Block 8 of Hilger Farms Subdivision, a recorded plat;

Thence North 89°46'01" East along said south line of Block 8, 173.99 feet to the west line of Outlot 1 of Bristlecone Pines, a recorded subdivision;

Thence South 00°55'21" West along said west line of Outlot 1, 110.04 feet to the right of way line of Memory Lane and a point on a curve;

Thence southwesterly 108.54 feet along the arc of a curve to the left, whose radius is 34.55 feet and whose chord bears South 29°32'03" West, 69.10 feet to the aforesaid south line of the Northeast 1/4;

Thence South 89°46'01" West along said south line, 137.46 feet to the Point of Beginning;

Containing 26,419 square feet (0.6065 acres) of land Gross, more or less.

That I have made such survey, land division and map by the direction of JOHN K ESKAU REVOCABLE LIVING TRUST OF 2016, owner of said land.

That such map is a correct representation of all the exterior boundaries of the land surveyed and the land division thereof made.

That I have fully complied with the requirements of Chapter 236 of the Wisconsin State Statutes and the Village of Hartland Land Division Ordinance in surveying and mapping the land within the certified survey map.

Date: FEBRUARY 28, 2024



  
John P. Konopacki  
Professional Land Surveyor S-2461

### CURVE DATA

CURVE NO.	LENGTH	RADIUS	DELTA	CHORD BEARING	CHORD LENGTH	TANGENT IN	TANGENT OUT
C1	108.54'	34.55'	180°00'00"	S29°32'03"W	69.10'	N60°27'57"W	S60°27'57"E
(RECORDED)	(108.48')	(34.53')	(180°00'00")	(S29°27'59"W)	(69.06')		

Prepared By:

**PINNACLE ENGINEERING GROUP**

20725 WATERTOWN ROAD | SUITE 100

BROOKFIELD, WI 53186

OFFICE: (262) 754-8888

This instrument drafted by John P. Konopacki, PLS-License No. S-2461

PEG JOB#5478.00

SHEET 3 OF 5

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Being Parcel 1 and Parcel 2 of Certified Survey Map No. 8223, in the Southwest 1/4 of the Northeast 1/4 of Section 35, Township 8 North, Range 18/ East, Village of Hartland, Waukesha County, Wisconsin.

## OWNER'S CERTIFICATE OF DEDICATION

JOHN K ESKAU REVOCABLE LIVING TRUST OF 2016, as owner, hereby certifies that we caused the land described on this map to be surveyed, divided and mapped as represented on this map in accordance with the requirements of the Village of Hartland.

JOHN K ESKAU REVOCABLE LIVING TRUST OF 2016, as owner, does further certify that this certified survey map is required by Chapter 236 of the Wisconsin State Statutes to be submitted to the following for approval:

1. Village of Hartland

IN WITNESS WHEREOF, the said JOHN K ESKAU REVOCABLE LIVING TRUST OF 2016 has caused these presents to be signed by (name - print) \_\_\_\_\_, (title) \_\_\_\_\_, at (city) \_\_\_\_\_, \_\_\_\_\_ County, Wisconsin, on this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

In the presence of: JOHN K ESKAU REVOCABLE LIVING TRUST OF 2016

\_\_\_\_\_  
Name (signature) - Title

STATE OF WISCONSIN)  
\_\_\_\_\_ COUNTY ) SS

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 2024, (name) \_\_\_\_\_, (title) \_\_\_\_\_ of the JOHN K ESKAU REVOCABLE LIVING TRUST OF 2016, to me known to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public  
Name: \_\_\_\_\_  
State of Wisconsin  
My Commission Expires: \_\_\_\_\_



FEBRUARY 28, 2024

Prepared By:

**PINNACLE ENGINEERING GROUP**

20725 WATERTOWN ROAD | SUITE 100  
BROOKFIELD, WI 53186  
OFFICE: (262) 754-8888

This instrument drafted by John P. Konopacki, PLS-License No. S-2461

PEGJOB#5478.00  
SHEET 4 OF 5

# CERTIFIED SURVEY MAP NO. \_\_\_\_\_

Being Parcel 1 and Parcel 2 of Certified Survey Map No. 8223, in the Southwest 1/4 of the  
Northeast 1/4 of Section 35, Township 8 North, Range 18/ East, Village of Hartland,  
Waukesha County, Wisconsin.

## PLAN COMMISSION APPROVAL

Approved by the Plan Commission of the Village of Hartland on this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jeffrey Pfannerstill, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Santee Policello, Village Clerk

## VILLAGE BOARD APPROVAL

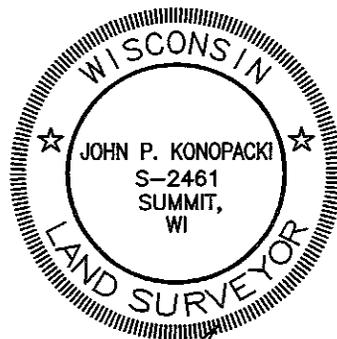
Approved by the Village Board of the Village of Hartland, Wisconsin, on this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jeffrey Pfannerstill, Village President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Santee Policello, Village Clerk



  
FEBRUARY 28, 2024

Prepared By:

 **PINNACLE ENGINEERING GROUP**

20725 WATERTOWN ROAD | SUITE 100  
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This instrument drafted by John P. Konopacki, PLS-License No. S-2461

PEGJOB#5478.00  
SHEET 5 OF 5



0 39.95 Feet

The information and depictions herein are for informational purposes and Waukesha County specifically disclaims accuracy in this reproduction and specifically admonishes and advises that if specific and precise accuracy is required, the same should be determined by procurement of certified maps, surveys, plats, Flood Insurance Studies, or other official means. Waukesha County will not be responsible for any damages which result from third party use of the information and depictions herein, or for use which ignores this warning.

**Notes:**

Printed: 2/29/2024





#150 + #300 1/30/24 pd. 253361

PETITION FOR CONDITIONAL USE  
 \$150 REVIEW FEE DUE AT TIME OF APPLICATION  
PLUS \$300 PROFESSIONAL FEE DEPOSIT

Property Owner	Dale Maas	
Business Name	ib210 LLC	
Business Owner	Jan Bennett	
Address	704 Rose Dr. Hartland WI	
Contact Person	Jan Bennett	Phone 27-200-5448
Key No. HAV		Email abianbennett@gmail.com

The Plan Commission meets on the third Monday of the month at 6:30 PM in the Village Board Room of the Hartland Municipal Building located at 210 Cottonwood Avenue, Hartland.

The deadline for filing is a minimum of fifteen (15) working days before the meeting.

All of the requested information must be received prior to the deadline in order to be placed on the agenda. Village Plan Review Staff has been directed to delay placement on the Plan Commission Agenda based on incomplete submittals.

State present use of property and basic information on the intended use:

Soccer training skills facility. Hours of operation Mon-Fri 5-9pm, Sat & Sun 9am-7pm Soccer team training, skills + high level training camps. Age groups from 6-18.	

Additional documents and materials must be submitted addressing the requirements described in Article IV of the Hartland Zoning Code regarding Conditional Uses.

All applications for consideration by the Plan Commission are subject to the policies described in this document.

Petitioner Signature	
Print Name Jan Bennett	Date 2/2/24

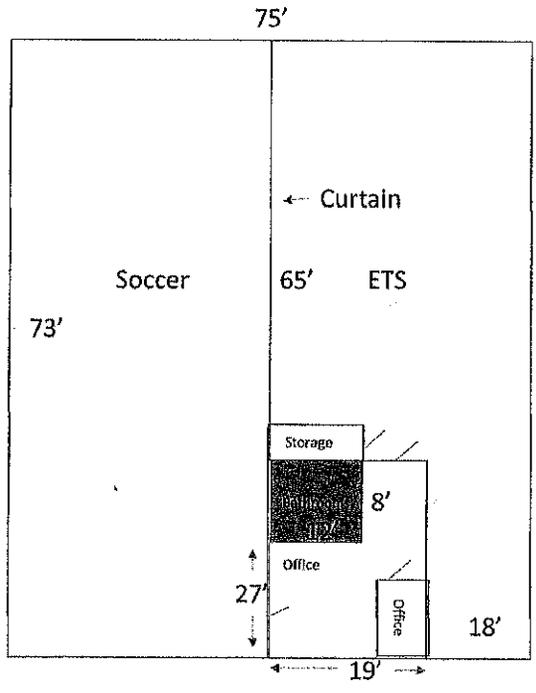
OFFICE USE ONLY:

Date Applied:	Date of Meeting:	Return Comments by:
---------------	------------------	---------------------

Hours of operation: Monday-Friday 5pm-9pm. Saturday & Sunday 9am-7pm

Team training, skills training, and high-level training camps. Age groups will range from 6 years old to 18. During the weekdays there will be 30-40 kids and on the weekends 60-70 kids.

Thanks,  
Ian Bennett





\$75 pd 1-15-24 #252440

ADMINISTRATION  
210 COTTONWOOD AVENUE  
HARTLAND, WI 53029  
PHONE (262) 367-2714  
FAX (262) 367-2430

Soccer ib26LLC

Permit Fee:	\$75
Refundable Occupancy Deposit: (Refundable Deposit Returned Upon Release by Building Inspector)	\$500
Total Due:	\$575
Date Paid:	_____
Receipt No.:	_____

VILLAGE OF HARTLAND
BUSINESS OCCUPANCY
PERMIT APPLICATION

Please Note that operation of business is not allowed until occupancy permit application has been approved.

- Allow approximately 5 working days for review.

After an occupancy permit application has been received and an occupancy inspection has been completed by the building inspection department, an occupancy letter will be sent to the applicant listing all violations. An occupancy permit will be issued when all violations have been corrected.

A conditional occupancy permit can be requested by the prospective occupant, if no life-safety violations exist as determined by the building inspection department.

If the conditional occupancy permit is issued, the applicant agrees to have all violations corrected within forty five (45) days. A reinspection will be scheduled after 45 days to check for compliance. If any violations exist, a penalty of \$25.00 per day will be assessed until all violations are corrected.

The \$500 Refundable Occupancy Deposit will be returned upon release by the Building Inspector.

VILLAGE OF HARTLAND  
BUSINESS OCCUPANCY  
PERMIT APPLICATION  
PAGE 2

BUSINESS:

Name: ibole LLC  
Address: 704 ROSE DR. Unit/Suite No. \_\_\_\_\_  
Phone No: 317-200-5445 FAX No. \_\_\_\_\_

BUSINESS OWNER:

Name: TAN BENNETT  
Address: 1356 E WISCONSIN AVE DEWAUWAT WISCONSIN  
Day Phone: 317-200-5445 Evening Phone: SAME Emergency Phone: ---

BUILDING OWNER:

Name: Dale Maas  
Address: 704 ROSE DR. HARTLAND  
Day Phone: 914-412-8400 Evening Phone: SAME Emergency Phone: \_\_\_\_\_

2<sup>ND</sup> EMERGENCY CONTACT:

Name: Chad Stiernagle  
Address: \_\_\_\_\_  
Emergency Phone: 952-200-16468

CONTACT FOR FIRE DEPARTMENT TO MAKE ARRANGEMENT FOR INSPECTION:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

DETAILED DESCRIPTION OF BUSINESS OPERATION:

Soccer team training w/soccer skill training. Age groups range from 6-18 years old.

Hours and days of operation: Mon-Fri 5pm-9pm Sat+Sun 9am-7pm

Number of full and part time employees on site during each shift (count working owner as an employee): 2

Estimated max. total of customers/clients/visitors on site at one time: 20

Number of total off-street parking stalls provided on site: 12

Number of above parking stalls dedicated for use by this business: 2

Describe anticipated method and frequency of deliveries to/from the site, and location on site where loading/unloading/parking of shipping vehicle is to occur: NA

Describe any activities that may occur outside the building but still on-site such as dumpster, outside storage, equipment, accessory buildings, etc. (Please attach site plan showing these items): NA

Detailed description of any equipment, operation, device, or process that may emit noise, vibration, or odors from the site: NA

VILLAGE OF HARTLAND  
BUSINESS OCCUPANCY  
PERMIT APPLICATION

PAGE 3

The names and amounts of any noxious or hazardous substances or fumes that may be created, stored, or used on the site: NA

Describe or sketch area for storage of above substances and any other high fire hazard areas: NA

Fire extinguisher size, type, and quantity: \_\_\_\_\_

Is there a fire sprinkler system: yes

Is there an alarm system: yes

Heating type and location: yes

Describe or sketch gas shut off location: -

Describe or sketch electric shut off location: -

Describe or sketch fire sprinkler shut off location: -

Attach a sketch of the area of the building to be used for this business unless all of building is to be used. \_\_\_\_\_

Please note that operation of a business is not allowed until the occupancy permit application has been approved.

You may need to attach additional pages to this application.

If you have questions call Building Inspector at 262-367-4744.

complete applications will not be approved.

Applicant's

Signature: [Signature]

Date: 2/2/2024

FOR OFFICE USE ONLY

ZONING DEPARTMENT/BUILDING INSPECTION DEPARTMENT

Zoning Classification: \_\_\_\_\_

Zoning Approved: \_\_\_\_\_

By: \_\_\_\_\_

Application Approved: \_\_\_\_\_

Permit Number: \_\_\_\_\_

Notes/Conditions: \_\_\_\_\_

FIRE DEPARTMENT

Site Approved: \_\_\_\_\_

By: \_\_\_\_\_

Notes/Conditions: \_\_\_\_\_

The Hartland Police Department is updating our records for all the businesses in the Village of Hartland. Please provide the information below needed for emergency and after hours contacts for your business. Feel free to add any other pertinent information that would better assist us in dealing with your business needs.

### HARTLAND POLICE DEPARTMENT BUSINESS/ KEY HOLDER UPDATE

BUSINESS NAME: 11626 LLC  
ADDRESS: 704 ROSE DR. Hartland  
PHONE: ~~202-887-1111~~ 317-200-5445

#### EMERGENCY AFTER HOURS KEY HOLDERS:

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
CELL PHONE: \_\_\_\_\_

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
CELL PHONE: \_\_\_\_\_

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_  
CELL PHONE: \_\_\_\_\_

Please complete and return to the Hartland Police Department by mail:  
210 Cottonwood Avenue  
Hartland, WI 53029

Or by FAX: 262-369-2224

Thank you for your cooperation.



**Village of Hartland  
Administration**

210 Cottonwood Ave, Hartland, WI 53029  
[www.villageofhartland.com](http://www.villageofhartland.com)

<b>Committee:</b> Village Board	<b>Date:</b> 3/18/2024
<b>Village Board Item Number:</b>	<b>Date:</b> 3/25/2024
<b>Submitted By:</b> Dave Felkner, DPW Director	
<b>Subject:</b> Presentation of the Municipal Separate Storm Sewer System (MS4) Report	

**Details:** The MS4 permit is required of the Village by the DNR Wisconsin Administration Code NR216.07. This storm water permit is for Municipalities to report and track what is being discharged through the storm sewer system into the Bark River. The form also tracks inspection and maintenance of outfalls and ponds. There are other documents the DNR requires from the Village not to exclude education or construction site inspections.

**Financial Remarks:**

**Options & Alternatives:** This permit is mandatory to complete by the Wisconsin DNR. This presentation is a annual requirement.

**Executive Recommendation:** This is for Village Board review.

# Submittal of Annual Reports and Other Compliance Documents for Municipal Separate Storm Sewer System (MS4) Permits

NOTE: Missing or incomplete fields are highlighted at the bottom of each page. You may save, close and return to your draft permit as often as necessary to complete your application. After 120 days your draft is **deleted**.

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Form 3400-224(R8/2021)

## Reporting Information :

Will you be completing the Annual Report or other submittal type?  Annual Report  Other

**Project Name:** 2023 Annual Report

**County:** Waukesha

**Municipality:** Hartland, Village

**Permit Number:** S050075

**Facility Number:** 31273

**Reporting Year:** 2023

Is this submittal also satisfying an Urban Nonpoint Source Grant funded deliverable?  Yes  No

## Required Attachments and Supplemental Information

Please complete the contents of each tab to submit your MS4 permit compliance document. The information included in this checklist is necessary for a complete submittal. A complete and detailed submittal will help us review about your MS4 permit document. To help us make a decision in the shortest amount of time possible, the following information must be submitted:

### Annual Report

- Review related web site and instructions for [Municipal storm water permit eReporting](#) [Exit Form]
- Complete all required fields on the annual report form and upload required attachments
- Attach the following other supporting documents as appropriate using the attachments tab above
  - Public Education and Outreach Annual Report Summary
  - Public Involvement and Participation Annual Report Summary
  - Illicit Discharge Detection and Elimination Annual Report Summary
  - Construction Site Pollution Control Annual Report Summary
  - Post-Construction Storm Water Management Annual Report Summary
  - Pollution Prevention Annual Report Summary
    - Leaf and Yard Waste Management
    - Municipal Facility (BMP) Inspection Report
    - Municipal Property SWPPP
    - Municipally Property Inspection Report
    - Winter Road Maintenance
  - Storm Sewer Map Annual Report Attachment
  - Storm Water Quality Management Annual Report Attachment

- TMDL Attachment
  - Storm Water Consortium/Group Report
  - Municipal Cooperation Attachment
  - Other Annual Report Attachment
- Attach the following permit compliance documents as appropriate using the attachments tab above
- Storm Water Management Program
    - Public Education and Outreach Program
    - Public Involvement and Participation Program
    - Illicit Discharge Detection and Elimination Program
    - Construction Site Pollutant Control Program
    - Post-Construction Storm Water Management Program
    - Pollution Prevention Program
      - Municipal Storm Water Management Facility (BMP) Inventory
      - Municipal Storm Water Management Facility (BMP) Inspection and Maintenance Plan
  - Total Maximum Daily Load documents *(\*If applicable, see permit for due dates.)*
    - TMDL Mapping\*
    - TMDL Modeling\*
    - TMDL Implementation Plan\*
    - Fecal Coliform Screening Parameter \*
    - Fecal Coliform Inventory and Map *(S050075-03 general permittees Appendix B B.5.2 – document due to the department by March 31, 2022)*
    - Fecal Coliform Source Elimination Plan *(S050075-03 general permittees Appendix B - document due to the department by October 31, 2023)*
- Sign and Submit form

**Municipal Contact Information- Complete**

**Notice:** Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (Department) by March 31 of each year to report on activities for the previous calendar year ("reporting year"). This form is being provided by the Department for the user's convenience for reporting on activities undertaken in each reporting year of the permit term. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

**Note:** Compliance items must be submitted using the Attachments tab.

**Municipality Information**

**Name of Municipality:** Hartland, Village

**Facility ID # or (FIN):** 31273

**Updated Information:**  Check to update mailing address information

**Mailing Address:** 210 Cottonwood Avenue

**Mailing Address 2:**

**City:** Hartland, Village

**State:** WI

**Zip Code:** 53029 xxxxx or xxxxx-xxxx

**Primary Municipal Contact Person (Authorized Representative for MS4 Permit)**

The "Authorized Representative" or "Authorized Municipal Contact" includes the municipal official that was charged with compliance and oversight of the permit conditions, and has signature authority for submitting permit documents to the Department (i.e., Mayor, Municipal Administrator, Director of Public Works, City Engineer).

Select to **create new** primary contact

**First Name:** David

**Last Name:** Felkner

Select to **update** current contact information

**Title:** DPW Director

**Mailing Address:** 210 Cottonwood Avenue

**Mailing Address 2:**

**City:** Hartland

**State:** WI

**Zip Code:** 53029 xxxxx or xxxxx-xxxx

**Phone Number:** 262-367-4750 Ext: xxx-xxx-xxxx

**Email:** dfelkner@villageofhartland.wi.gov

**Additional Contacts Information (Optional)**

I&E Program

**Individual with responsibility for:  
(Check all that apply)**

- IDDE Program
- IDDE Response Procedure Manual
- Municipal-wide Water Quality Plan
- Ordinances
- Pollution Prevention Program
- Post-Construction Program
- Winter roadway maintenance

**First Name:**

**Last Name:**

**Title:**

**Mailing Address:**

**Mailing Address 2:**

**City:**

**State:**

**Zip Code:**  xxxxx or xxxxx-xxxx

**Phone Number:**  Ext:  xxx-xxx-xxxx

**Email:**

**Municipal Billing Contact Person (Authorized Representative for MS4 Permit)**

Select to **create new** Billing contact

**First Name:**

**Last Name:**

Select to **update** current contact information

**Title:**

**Mailing Address:**

**Mailing Address 2:**

**City:**

**State:**

**Zip Code:**  xxxxx or xxxxx-xxxx

**Phone Number:**  Ext:  xxx-xxx-xxxx

**Email:**

1. Does the municipality rely on another entity to satisfy some of the permit requirements?

Yes  No

Public Education and Outreach Waukesha County SW Group

Public Involvement and Participation Waukesha County SW Group

Illicit Discharge Detection and Elimination

- Construction Site Pollutant Control \_\_\_\_\_
- Post-Construction Storm Water Management \_\_\_\_\_
- Pollution Prevention

2. Has there been any changes to the municipality's participation in group efforts towards permit compliances (i.e., the municipality has added or dropped consortium membership)?

- Yes  No

### Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7.

Form 3400-224 (R8/2021)

## Minimum Control Measures- Section 1 : Complete

### 1. Public Education and Outreach

- a. Does MS4 conduct any educational efforts or events independently (not with a group)  Yes  No
- b. How many total educational events were held during the reporting year:
- c. Were any of the public education and outreach delivery mechanisms conducted during the reporting year active or interactive?  Yes  No
- d. Please select all storm water topics, target audiences, and delivery mechanisms used in the reporting year

Public Education and Outreach Delivery Mechanisms (Active and Passive)	
Active/Interactive Mechanisms	Passive Mechanisms
<input checked="" type="checkbox"/> Education activities (school presentations, summer camps)	<input checked="" type="checkbox"/> Passive print media (brochures at front desk, posters, etc.)
<input checked="" type="checkbox"/> Information booth at event	<input checked="" type="checkbox"/> Distribution of print media (mailings, newsletters, etc.) via mail or email.
<input checked="" type="checkbox"/> Targeted group training (contractors, consultants, etc.)	<input checked="" type="checkbox"/> Media offerings (radio and TV ads, press release, etc.)
<input checked="" type="checkbox"/> Government event (public hearing, council meeting)	<input checked="" type="checkbox"/> Social media posts
<input checked="" type="checkbox"/> Workshops	<input checked="" type="checkbox"/> Signage
<input checked="" type="checkbox"/> Tours	<input checked="" type="checkbox"/> Website
<input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Other: <input type="text"/>

Topics Covered	Target Audience
<input checked="" type="checkbox"/> Illicit discharge detection and elimination	<input checked="" type="checkbox"/> General Public
<input checked="" type="checkbox"/> Household hazardous waste disposal/pet waste management/vehicle washing	<input checked="" type="checkbox"/> Public Employees
<input checked="" type="checkbox"/> Yard waste management/pesticide and fertilizer application	<input checked="" type="checkbox"/> Residents
<input checked="" type="checkbox"/> Stream and shoreline management	<input checked="" type="checkbox"/> Businesses
<input checked="" type="checkbox"/> Residential infiltration	<input checked="" type="checkbox"/> Contractors
<input checked="" type="checkbox"/> Construction sites and post-construction storm water management	<input checked="" type="checkbox"/> Developers
<input checked="" type="checkbox"/> Pollution prevention	<input checked="" type="checkbox"/> Industries
<input checked="" type="checkbox"/> Green infrastructure/low impact development	<input type="checkbox"/> Public Officials
<input type="checkbox"/> Other: <input type="text"/>	<input type="checkbox"/> Other: <input type="text"/>

- e. Will additional information/summary of these education events be attached to the annual report?  Yes  No

If no, please provide additional comment in the brief explanation box below. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attached.

## Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

## Minimum Control Measures - Section 2 : Complete

### 2. Public Involvement and Participation

a. Permit Activities. Select all of the following topics the Permittee did to engage public participation and involvement.

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
<input checked="" type="checkbox"/> MS4 Annual Report <input type="checkbox"/> Storm Water Management Program <input type="checkbox"/> Storm Water related ordinance <input type="checkbox"/> Other: <input type="text"/>	<input checked="" type="checkbox"/> General Public <input checked="" type="checkbox"/> Public Employees <input checked="" type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	<u>11-50</u>	<input type="radio"/> Yes <input type="radio"/> No

b. Volunteer Activities. Select all of the following audiences targeted for volunteer involvement and participation related to storm water.

NA (Individual Permittee)

Topics Covered	Target Audience	Estimated People Reached (Optional)	Regional Effort (Optional)
Volunteer Opportunity	<input checked="" type="checkbox"/> General Public <input type="checkbox"/> Public Employees <input type="checkbox"/> Residents <input type="checkbox"/> Businesses <input type="checkbox"/> Contractors <input type="checkbox"/> Developers <input type="checkbox"/> Industries <input type="checkbox"/> Public Officials <input type="checkbox"/> Other	<u>101 +</u>	<input checked="" type="radio"/> Yes <input type="radio"/> No

c. Brief explanation on Public Involvement and Participation reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page.*

See attachment. The Village of Hartland has signed up to participate in adopt a drain in 2024.

## Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

### Minimum Control Measures - Section 3 : Complete

#### 3. Illicit Discharge Detection and Elimination

- a. How many total outfalls does the municipality have?
- b. How many outfalls did the municipality evaluate as part of their routine ongoing field screening program?
- c. From the municipality's routine screening, how many were confirmed illicit discharges?
- d. How many illicit discharge complaints did the municipality receive?
- e. From the complaints received, how many were confirmed illicit discharges?
- f. How many of the identified illicit discharges did the municipality eliminate in the reporting year (from both routine screening and complaints)?

(If the sum of 3.c. and 3.e. does not equal 3.f., please explain below.)

- g. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation

Additional Information: \_\_\_\_\_

- h. Brief explanation on Illicit Discharge Detection and Elimination reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

#### Missing Information

Do not close your work until you SAVE.

Note: For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

### Minimum Control Measures - Section 4 : Complete

#### 4. Construction Site Pollutant Control

- a.

- How many total construction sites with one acre or more of land disturbing construction activity were active at any point in the reporting year?
- b. How many construction sites with one acre or more of land disturbing construction activity did the municipality issue permits for in the reporting year?
- c. How many erosion control inspections did the municipality complete in the reporting year (at sites with one acre or more of land disturbing construction activity)?

d. What types of regulatory mechanisms does the municipality have available to compel compliance with this program? Check all that are available and how many times each were used in the reporting year.

- Verbal Warning
- Written Warning (including email)
- Notice of Violation
- Civil Penalty/ Citation
- Stop Work Order
- Forfeiture of Deposit
- Other - Describe below

e. Brief explanation on Construction Site Pollutant Control reporting . *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

**Missing Information**

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

**Minimum Control Measures - Section 5 : Complete**

**5. Post-Construction Storm Water Management**

- a. How many new structural storm water management Best Management Practice (BMP) have received local approval ?   
\*Engineered and constructed systems that are designed to provide storm water quality control such as wet detention ponds, constructed wetlands, infiltration basins, grassed swales, permeable pavement,
- b. Does the MS4 have procedures for inspecting and maintaining private storm water facilities?  Yes  No
- c. If Yes, how many privately owned storm water management facilities were inspected in the reporting year ?  Inspections completed by private landowners should be

included in the reported number.

d. Does the municipality utilize privately owned storm water management BMP in its pollutant reduction analysis?  Yes  No

e. Does MS4 have maintenance authority on these privately owned BMPs?

Yes

f. How many municipally operated (private) storm water management BMPs were inspected in the reporting year? <sup>9</sup>

g. What types of enforcement actions does the municipality have available to compel compliance with the regulatory mechanism? Check all that apply and enter the number of each used in the reporting year.

- |   |                                |
|---|--------------------------------|
| <input checked="" type="checkbox"/> Verbal Warning                    | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Written Warning (including email) | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Notice of Violation               | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Civil Penalty/ Citation           | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Forfeiture of Deposit             | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Complete Maintenance              | <input type="text" value="0"/> |
| <input checked="" type="checkbox"/> Bill Responsible Party            | <input type="text" value="0"/> |
| <input type="checkbox"/> Other - Describe below                       | <input type="text"/>           |

e. Brief explanation on Post-Construction Storm Water Management reporting . *If marked 'Unsure' on any questions above, justify your reasoning. Limit your response to 250 characters and/or attach supplemental information on the attachments page.*

### Missing Information

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

## Minimum Control Measures - Section 6 : Complete

### 6. Pollution Prevention

Storm Water Management Best Management Practice Inspections  Not Applicable

a. Enter the total number of municipally owned or operated (i.e., privately owned BMPs) structural storm water management best management practices.

b. How many new municipally owned storm water management best

management practices were installed in the reporting year ?

- c. How many municipally owned (public) storm water management best management practices were inspected in the reporting year?
- d. What elements are looked at during inspections (250 character limit)?
- e. How many of these facilities required maintenance?
- f. Brief explanation on Storm Water Management Best Management Practice inspection reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Public Works Yards & Other Municipally Owned Properties that require a stormwater pollution prevention plan (SWPPP)\*  Not Applicable

- g. How many municipal properties require a SWPPP?
- h. How many inspections of municipal properties have been conducted in the reporting year?
- i. Have amendments to the SWPPPs been made?  
 Yes  No
- j. If yes, describe what changes have been made. Limit response to 250 characters and/or attach supplemental information on the attachment page:
- k. Brief explanation on Storm Water Pollution Prevention Plan reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

\* Any municipally owned property that has the potential to generate stormwater pollution should have a SWPPP. For example, if a municipal property stores compost piles, material storage, yard wastes, etc., outside and can contaminate stormwater runoff—a SWPPP is required.

Collection Services - *Street Sweeping Program*  Not Applicable

- l. Did the municipality conduct street sweeping during the reporting year?  
 Yes  No
- m. If known, how many tons of material was removed?
- n. Does the municipality have a [low hazard exemption](#) for this material?  Yes  No
- o. If street sweeping is identified as a storm water best management practice in the pollutant loading analysis, was street cleaning completed at the assumed frequency?  
 Yes - Explain frequency Once per week in fall  
 No - Explain \_\_\_\_\_  
 Not Applicable

Collection Services - *Catch Basin Sump Cleaning Program*  Not Applicable

- p. Did the municipality conduct catch basin sump cleaning during the reporting year?  Yes  No
- q. How many catch basin sumps were cleaned in the reporting year?
- r. If known, how many tons of material was collected?
- s. Does the municipality have a low hazard exemption for this material?  Yes  No
- t. If catch basin sump cleaning is identified as a storm water best management practice in the pollutant loading analysis, was cleaning completed at the assumed frequency?
- Yes- Explain frequency \_\_\_\_\_
- No - Explain \_\_\_\_\_
- Not Applicable

Collection Services - *Leaf Collection Program*  Not Applicable

- u. Does the municipality conduct curbside leaf collection?  Yes  No
- v. Does the municipality notify homeowners about pickup?  Yes  No
- w. Where are the residents directed to store the leaves for collection?
- Pile on terrace  Pile in street  Bags on terrace
- Other - Describe \_\_\_\_\_
- x. What is the frequency of collection?  
Once per week during fall. \_\_\_\_\_
- y. Is collection followed by street sweeping?  Yes  No
- z. Brief explanation on Collection Services reporting. *Limit response to 250 characters and/or attach supplemental information on the attachments page*
- 

Winter Road Management  Not Applicable

\*Note: We are requesting information that goes beyond the reporting year, answer the best you can.

- aa. How many lane-miles of roadway is the municipality responsible for doing snow and ice control? (*One mile of a two-way road equals two lane miles.*)
- ab. Provide amount of de-icing products used by month last winter season?  
Solids (tons) (ex. sand, or salt-sand)

Product	Oct	Nov	Dec	Jan	Feb	Mar
<u>Salt</u>	<input type="text" value="0"/>	<input type="text" value="102"/>	<input type="text" value="72"/>	<input type="text" value="1354"/>	<input type="text" value="207"/>	<input type="text" value="200"/>

Liquids (gallons) (ex. brine)

	Oct	Nov	Dec	Jan	Feb	Mar
<u>None</u>	<input type="text"/>					

ac.

Was salt applying machinery calibrated in the reporting year?  Yes  No

ad. Have municipal personnel attended salt reduction strategy training in the reporting year?  Yes  No

Training Date	Training Name	# Attendance
10/1/2022	SaltWise	12

ae. Brief explanation on Winter Road Management reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page*

The Village practices salt reduction methods and encourages applicators to attend training. March salt totals are estimated.

### Internal (Staff) Education & Communication

af. Has the municipality provided an opportunity for internal training or education to staff implementing the municipality's procedures for each of the pollution prevention program element?  Yes  No

If yes, describe what training was provided (250 character limit):

See attachment

ag. Describe how the municipality has kept the following local officials and municipal staff aware of the municipal storm water discharge permit programs, procedures and pollution prevention program requirements.

Elected Officials

Village board meetings.

Municipal Officials

Village board meetings, staff meetings, website and newsletter postings.

Appropriate Staff ( such as operators, Department heads, and those that interact with public)

Routine staff meetings, board meetings, website and newsletter postings.

ah. Brief explanation on Internal Education reporting. *If you marked Unsure for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

The Village emphasizes the importance of storm water management during preconstruction meetings and new and redevelopment permit reviews. Staff are encouraged to attend opportunities for training.

### Missing Information

**Do not close** your work until you **SAVE**.

**Note:** For the minimum control measures, you must fill out all questions in sections 1 through 7

Form 3400-224 (R8/2021)

**Minimum Control Measures - Section 7 : Complete**

**7. Storm Sewer System Map**

a. Did the municipality update their storm sewer map this year?

Yes  No

If yes, check the areas the map items that got updated or changed:

Storm water treatment facilities

Storm pipes

Vegetated swales

Outfalls

Other - Describe below

b. Brief explanation on Storm Sewer System Map reporting. *If you marked Unsure for an question for any questions above, justify the reasoning. Limit response to 250 characters and/or attach supplemental information on the attachments page.*

Map updated due to recent development.

## Missing Information

Do not close your work until you SAVE.

Form 3400-224 (R8/2021)

## Final Evaluation - Complete

### Fiscal Analysis

Complete the fiscal analysis table provided below. For municipalities that do not break out funding into permit program elements, please enter the monetary amount to your best estimate of what funding may be going towards these programs.

Annual Expenditure Reporting Year	Budget Reporting Year	Budget Upcoming Year	Source of Funds
-----------------------------------	-----------------------	----------------------	-----------------

**Element:** Public Education and Outreach

2860	2920	3010	<u>General revenue fund</u>
------	------	------	-----------------------------

**Element:** Public Involvement and Participation

500	575	600	<u>General revenue fund</u>
-----	-----	-----	-----------------------------

**Element:** Illicit Discharge Detection and Elimination

2700	2600	3380	<u>General revenue fund</u>
------	------	------	-----------------------------

**Element:** Construction Site Pollutant Control

4060	4125	4250	<u>General revenue fund</u>
------	------	------	-----------------------------

**Element:** Post-Construction Storm Water Management

3200	3115	3200	<u>General revenue fund</u>
------	------	------	-----------------------------

**Element:** Pollution Prevention

8900	9620	9910	<u>General revenue fund</u>
------	------	------	-----------------------------

**Other (describe)**

Storm Sewer System Map

615	575	590	<u>General revenue fund</u>
-----	-----	-----	-----------------------------

Please provide a justification for a "0" entered in the Fiscal Analysis. *Limit response to 250 characters.*

### Water Quality

a: Were there any known water quality improvements in the receiving waters to which the

municipality's storm sewer system directly discharges to?

Yes  No  Unsure If Yes, explain below:

**b:** Were there any known water quality degradation in the receiving waters to which the municipality's storm sewer system directly discharges to?

Yes  No  Unsure If Yes, explain below:

**c:** Have any of the receiving waters that the municipality discharges to been added to the impaired waters list during the reporting year?

Yes  No  Unsure

**d:** Has the municipality evaluated their storm water practices to reduce the pollutants of concern?

Yes  No  Unsure

### Storm Water Quality Management

**a.** Has the municipality completed or updated modeling in the reporting year (relating to developed urban area performance standards of s. NR 151.13(2)(b)1., Wis. Adm. Code)?  Yes  No

**b.** If yes, enter percent reduction in the annual average mass discharging from the entire MS4 to surface waters of the state as compared to implementing no storm water management controls:

Total suspended solids (TSS)

Total phosphorus (TP)

### Status of Total Maximum Daily Loads (TMDLs) Implementation

The permittee Hartland, Village is subject to the following approved TMDLs: Rock River Basin and/or Beaver Dam Lake

The permittee intends to comply with the following permit requirements to show progress towards meeting the TMDL:

**[A.3.1] The Permittee is following the TMDL Compliance Plan, which received department concurrence prior to April 30, 2019.**

The permittee is confirming that all planned efforts are on schedule.

Agree  Disagree

### Additional Information

Based on the municipality's storm water program evaluation, describe any proposed changes to the municipality's storm water program. *If your response exceeds the 250 character limit, attach supplemental information on the attachments page.*

Do not close your work until you SAVE.

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**Requests for Assistance on Understanding Permit Programs**

Would the municipality like the Department to contact them about providing more information on understanding any of the Municipal Separate Storm Sewer Permit programs?

Please select all that apply:

- Public Education and Outreach
- Public Involvement and Participation
- Illicit Discharge Detection and Elimination
- Construction Site Pollutant Control
- Post-Construction Storm Water Management
- Pollution Prevention
- Storm Water Quality Management
- Storm Sewer System Map
- Water Quality Concerns
- Compliance Schedule Items Due
- MS4 Program Evaluation

Do not close your work until you **SAVE**.

Form 3400-224(R8/2021)

## Required Attachments and Supplemental Information

Any other MS4 program information for inclusion in the Annual Report may be attached on here. Use the Add Additional Attachments to add multiple documents.

Upload Required Attachments (15 MB per file limit) - [Help reduce file size and trouble shoot file uploads](#)

\*Required Item

**Note:** To replace an existing file, use the 'Click here to attach file ' link or press the to delete an item.

### Storm Sewer System Map

 File Attachment

[2024MS4.pdf](#)

### Attach - Other Supporting Documents

AR EO

 File Attachment

[ledger-of-activities23.pdf](#)

AR Other

 File Attachment

[Internal Training.docx](#)

AR Other

 File Attachment

[Hartland 2024 BMP Inventory.pdf](#)

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Attach - Permit Compliance Documents

(To remove items, use your cursor to hover over the attachment section. When the drop down arrow appears, select remove item)

### Missing Information

Draft and Share PDF Report with the permittee's governing body or delegated representatives.

Press the button below to create a PDF. The PDF will be sent to the email address associated with the WAMS ID that is signed in. After

the annual report has been reviewed by the governing body or delegated representative, return to the MS4 eReporting System to submit the final report to the DNR.

[Draft and Share PDF Report](#)

## Sign and Submit Your Application

### Steps to Complete the signature process

1. Read and Accept the Terms and Conditions
2. Press the Submit and Send to the DNR button

**NOTE:** For security purposes all email correspondence will be sent to the address you used when registering your WAMS ID. This may be a different email than that provided in the application. For information on your WAMS account click [HERE](#).

### Terms and Conditions

**Certification:** I hereby certify that I am an authorized representative of the municipality covered under Hartland, Village MS4 Permit for which this annual report or other compliance document is being submitted, and that the information contained in this submittal and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Signee (must check current role prior to accepting terms and conditions)

- Authorized municipal contact using WAMS ID.
- Delegation of Signature Authority ( Form 3400-220 ) for agent signing on the behalf of the authorized municipal contact.
- Agent seeking to share this item with authorized municipal contact (authorized municipal contact must get WAMS id and complete signature).

#### Delegation of Signature Authority

 File Attachment

Submission of this form constitutes notice by the authorized municipal contact that the person electronically signing the MS4 eReport is authorized to do so on behalf of the authorized municipal contact. [Please download form 3400-220](#) and sign and attach it above.

**Name:**

**Title:**

Authorized Signature.

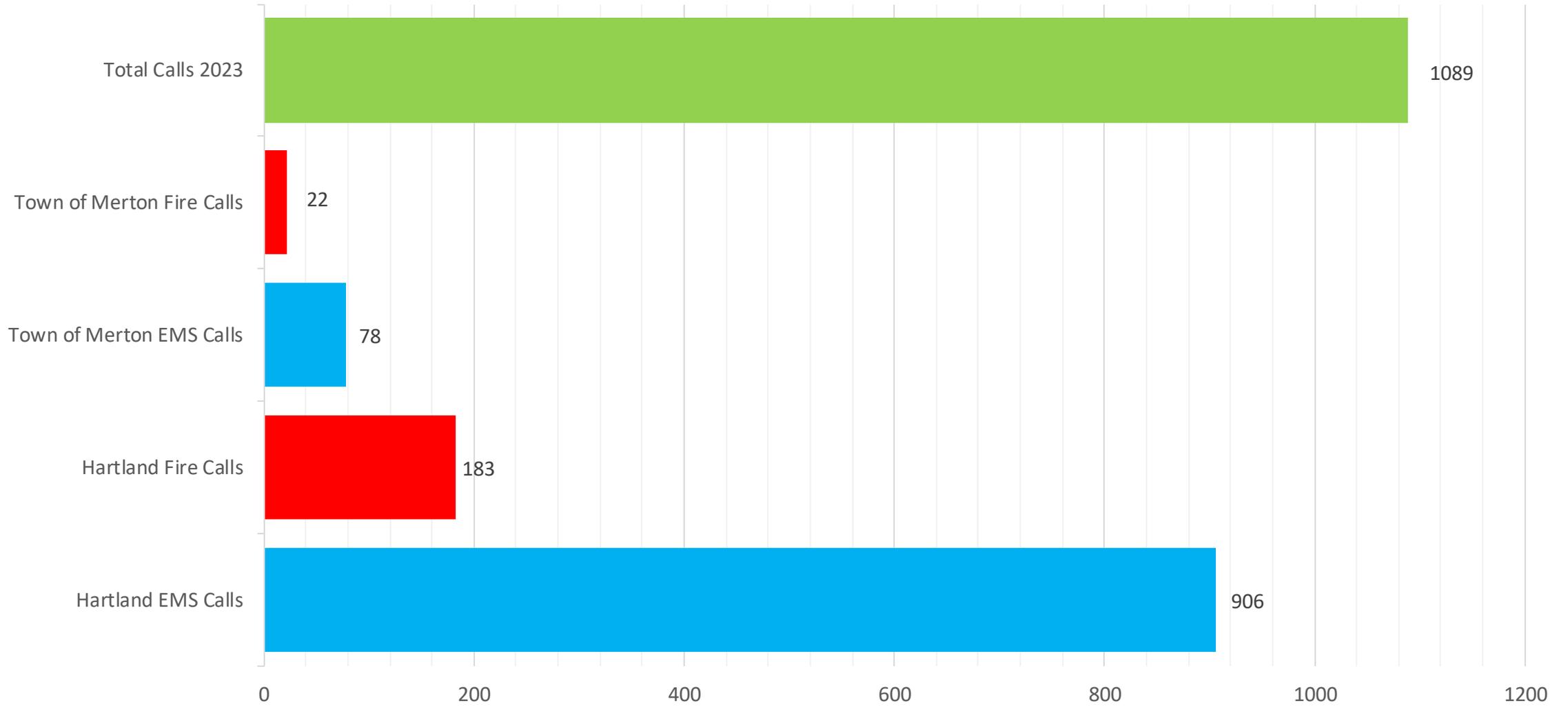
- I accept the above terms and conditions.

After providing the final authorized signature, the system will send an email to the authorized party and any agents. This email will include a copy to the final read only version of this application.

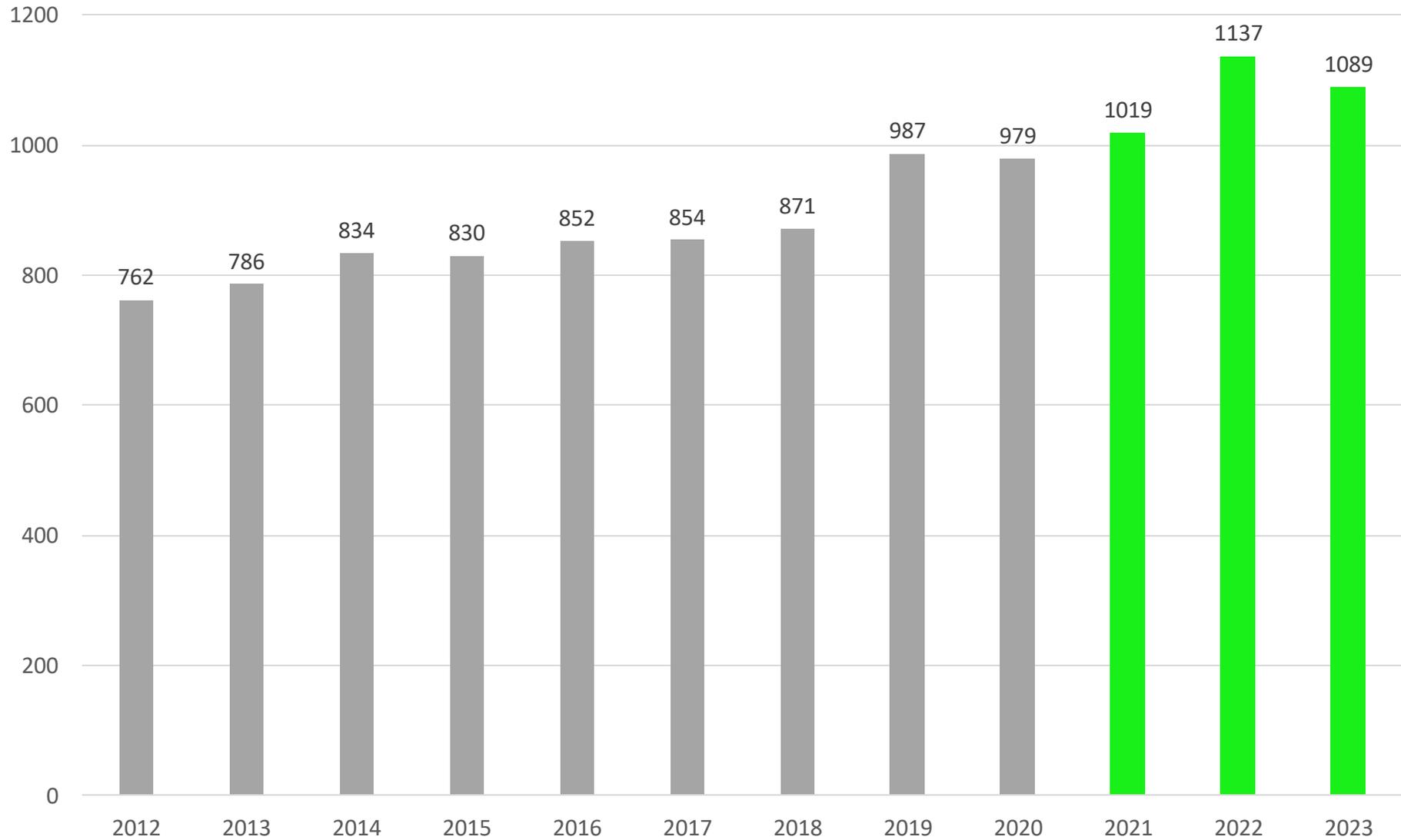


Hartland Fire Department  
Annual Report 2023

## 2023 Call Volume

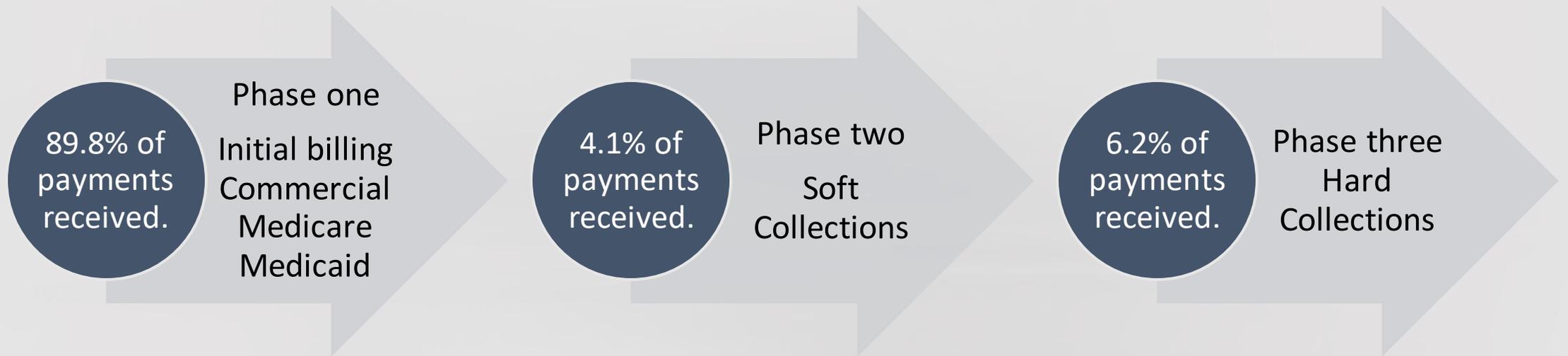


# Hartland Fire Department Call Volume History

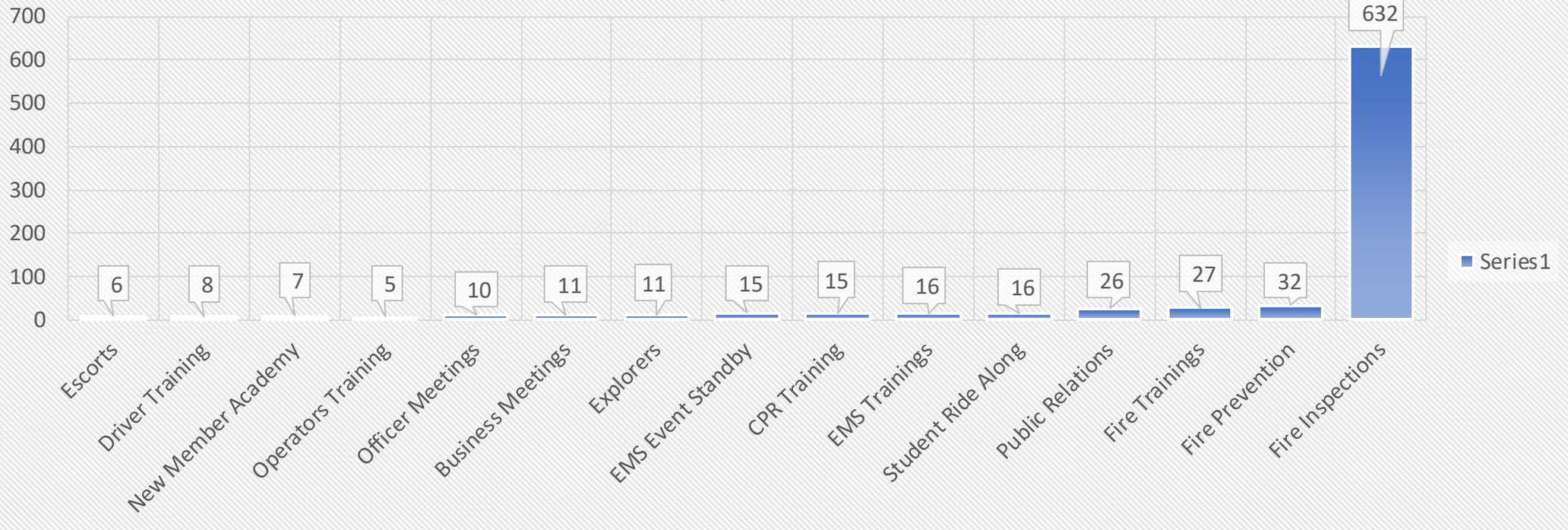


**2021-2023 Over 1000 calls for service.**

# Ambulance Billing Report



## 2023 - 2% Fire Dues Program Fire Inspections, Training, Education & Public Relations



- Village of Hartland      \$67,661.83
- Town of Merton      \$12,036.68
- Total Revenue Received    \$79,698.51

# 2023 Certifications Achieved

## **Emergency Services Instructor**

*Captain Orgas*

*Lt. Shimel*

*Peter Kroening*

## **Firefighter I**

*Mohammad Bharamchari*

*Emma Cepulis*

*Norah Farrar*

*Angie Hanson*

*Colton Olcott*

*Matthew Shotliff Brambilla*

## **Firefighter II**

*Jacob Notch*

*Emma Cepulis*

*Gabriela De Leon Martin*

*Michael Miller*

*Conner Neustadt*

*Elizabeth Protz*

## **Driver/Operator Pumper**

*Gabriela De Leon Martin*

*Andrew Hein*

*Peter Kroening*

*Brian Platt*

## **Associate Degree**

*Division Chief Sharp,  
Paramedic Technician*

## **Officer Promotion**

*Lieutenant Lee Godluck*

*Lieutenant Dave Pabelick*

## **EMTB**

*Norah Farrar*

*Ryanne Farris*

*Anika Nielsen*

*Matthew Shotliff-Brambilla*

*Sam Wood*





# Hartland Fire Department Swearing In Ceremony

## Hartland Fire Department Officer Installation

Lieutenant Lee Godgluck

Lieutenant David Pabelick

## Years of Service Award Recipients

Deputy Chief Peter Walker – 20 Years

Lieutenant Pat Walker – 45 Years

Administrative Assistant Julie Konen – 10 Years

MPO/HEO Jim Renn – 5 Years

## First Year Badge Recipients

FF/EMT Mohammad Bharamchari

FF/EMT Emma Cepulis

FF/EMT Gabriela De Leon Martin

EMT Jordan Guidinger

FF/EMT Peter Kroening

EMT Jessica Mayberry

FF Colton Olcott

Lt. David Pabelick

FF Brian Platt

Auxiliary Cathy Selerski





Received Med 43

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4351

HARTLAND  
FIRE DEPT.  
PARAMEDIC AMBULANCE

4351





# Press Release Strategic Planning Process

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11/17/23

Hartland Fire Department  
150 Lawn St.  
Hartland, WI 53029

The Hartland Fire Department is embarking on a strategic Planning process over the next few months. A Strategic Plan will help the Hartland Fire Department develop strategies to meet the challenges the fire department faces in terms of staffing, hiring challenges, and physical space to accommodate a growing department. The Strategic Plan process is being facilitated by 5 Bugle Training and Consulting with expected completion by the end of March 2024.

"Continuing increases in service demands is driving change and growth within the fire department. We are seeing increases in both the numbers of, and complexity of incidents," according to Chief Jambretz. We currently staff 3 full-time firefighter/paramedics that run on a 24/48 rotation along with part-time and paid-on-call personnel. In the past the department has relied on local part-time or paid-on-call employees to assist with calls, particularly fire-based calls. According to Jambretz, "The number of part-time firefighters that live in the Village has decreased causing us to rely on firefighters that live outside the Village to respond or back staff the station when a call requires engine response or additional personnel on an EMS Call."

The Village of Hartland has mutual aid agreements which provide more depth in coverage, but also places a responsibility on the Village to assist neighboring communities when they request assistance. "Mutual aid is critical to our operations, but we don't want to depend on it daily to provide adequate coverage for the Village." There are times, due to staffing availability, that we can't reciprocate to a mutual aid request from a neighboring department when they request mutual aid from us.

Village Board President Jeff Pfannerstill supports the strategic planning process. "We know that we need to do something to help the fire department meet service demands. We have strong community support for our fire department and feel that this is the best way to look at the challenges to sustain and improve services and to create a path forward. It's about being proactive instead of reactive." Pfannerstill also stated that recent funding made available by the State of Wisconsin through the Funding Assistance Program Grant will allow the Village to hire two additional full-time paramedics. "It doesn't solve the problem long-term, but it is definitely a start!" Pfannerstill said.

# Press Release

## Strategic Planning Process Announcement



# Press Release

## Strategic Planning Process Announcement

"We know we need additional full-time firefighter/medics to meet current and future service demands. We also are aware of the challenges the Village faces during these economic times, so we're going to seek input from Village stakeholders to come up with various strategies to accomplish this."

Interviews will be conducted with a representation of Village businesses. The fire department welcomes citizen ideas and or concerns. Citizens can go to the Village of Hartland website at <https://www.villageofhartland.wi.gov/129/Fire-Ambulance>. Under contact us, click on [Email Hartland Fire Department](#) to provide input, or they can call the station at 262-367-6878.

A handwritten signature in black ink that reads "Dave Jambretz".

Dave Jambretz  
Chief, Hartland Fire Department  
150 Lawn Street, Hartland, WI 53029  
[Ph: 262-367-6878](tel:262-367-6878) | [F: 262-367-4881](tel:262-367-4881) | [C: 262-719-2939](tel:262-719-2939)  
[davej@villageofhartland.wi.gov](mailto:davej@villageofhartland.wi.gov) | [villageofhartland.wi.gov](http://villageofhartland.wi.gov)



# Full-Time Recruitment

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# NOW ACCEPTING APPLICATIONS

FULL-TIME  
FIREFIGHTER/PARAMEDICS



SCAN THE QR CODE FOR MORE DETAILS AND  
APPLICATION  
[www.villageofhartland.wi.gov/254/Job-Postings](http://www.villageofhartland.wi.gov/254/Job-Postings)  
DEADLINE TO APPLY DEC. 1<sup>ST</sup>, 2023





# Fire/EMS Calls

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# Arrowhead High School

EMS call during varsity basketball game.



On 2/17/23, HFD was dispatched to a medical call at AHS North Campus, 800 North Ave.

HFD's first ambulance went en route 35 seconds after being dispatched. While en route, dispatch advised responding units of an unconscious male and the reported use of an AED by on-site staff members. One patient was treated by HFD staff and transported to an area hospital.

HFD commends the staff at Arrowhead High School for their exceptional and decisive response to last night's incident.

While HFD recognizes widely-publicized updates on the patient, HFD cannot comment further on patient status or treatment.

Response times:

Dispatched: 2018 hours

En Route: 2018 hours (35 seconds)

Arrived on scene: 2020 hours (1\* due ambulance)

150 Lawn Street • Hartland, Wisconsin 53029  
(262) 367-6878 • Fax (262) 367-4881

Thank you.

**Dave Jambretz**  
Chief, Hartland Fire Department  
150 Lawn Street, Hartland, WI 53029  
C: 262-719-2939 Ph: 262-367-6878 | F: 262-367-4881  
[davej@villageofhartland.com](mailto:davej@villageofhartland.com) | [www.villageofhartland.com](http://www.villageofhartland.com)

11/30/23 Hartland Battalion 43,  
Med 43, Engine 43 and Truck 43  
responded to Cottonwood Avenue  
for a motor vehicle accident, car  
versus building.





**10/7/23 - MVA Hwy K/Four Winds Way**  
Battalion 43, Med 43 and Engine 43 dispatched out for a motor vehicle crash involving two vehicles with airbag deployment and multiple patients.



# Fire/EMS Mutual Aid Calls

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2/18/23

Mutual Aid MVA HWY 16-LCFD

Chief 43, Med 43 Engine 43 and Truck 43  
requested to the scene .





## Mutual Aid Structure Fire WLFD - Oconomowoc

3/10/2023 – Truck 43, Chief 243 and  
Battalion 43 requested to the scene.

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# Fire Prevention

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# Fire Prevention 2023

HFD has been busy teaching fire safety to the students in our area. We taught 32 classes and educated 764 students.

We talked about the following:

- Smoke Detectors
- Get low and crawl below the smoke
- Check your door to see if it is hot
- Get out and stay out
- Safe Meeting place
- When to dial 911
- Know your address
- Never hide or be afraid of a firefighter





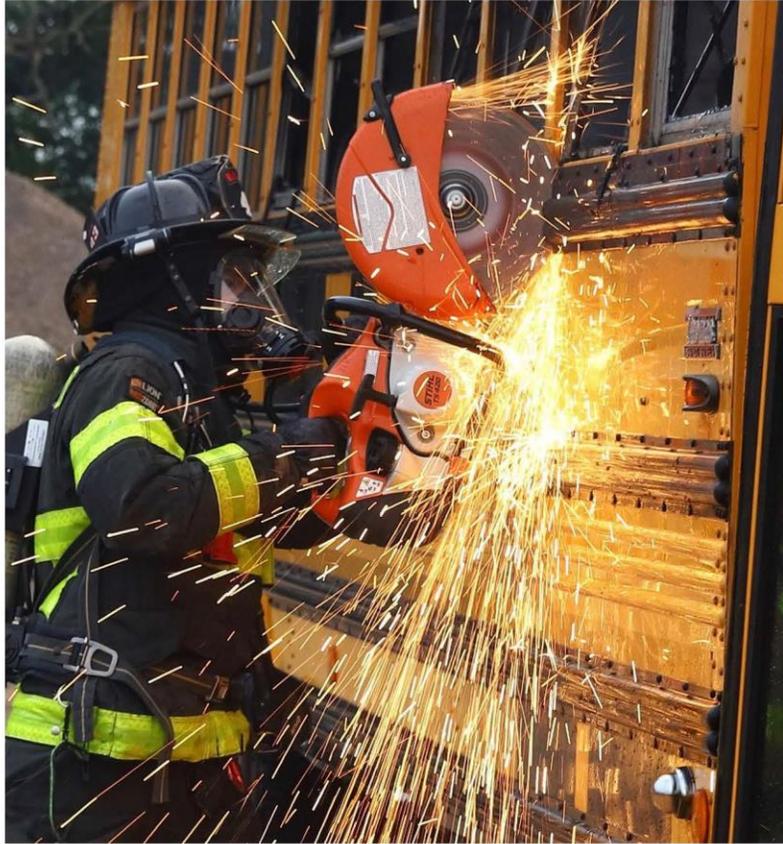
# Trainings

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# New Hire Orientation 2023





Extrication Training 2023

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# Ladder Operations





Barkriver Explorers Post 530



# Public Relations

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Operation Homeless Veterans 2023



Hartland Hometown Celebration  
2023





# Pancake Breakfast 2023



Holiday Food Collection 2023



## Tree Lighting 2023





# Holiday Train 2023

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