

**VILLAGE OF HARTLAND
VILLAGE BOARD MINUTES
MONDAY, MARCH 25, 2024 • 6:30 PM
BOARD ROOM, MUNICIPAL BUILDING, 210 COTTONWOOD**

The Village President called the meeting to order at 6:30 pm

Present: President Pfannerstill, Trustees Pfeiffer, Wallschlager, Conner, Hallquist

Excused: Trustee Truttschel, Trustee de Boer, Village Manager Bailey

Others Present: Clerk Policello, Police Chief Misko, Fire Chief Jambretz, DPW Director Felkner, DPW Operations Leadman Jenson, DPW Supervisor Jungbluth

Pledge of Allegiance – President Pfannerstill

Public Comments: Please be advised the Village Board will receive comments from the public related to any item(s) for a three-minute time period per person, with time extensions per the Village President's discretion. This meeting will be recorded and will be available online through the Village's website.

1. Consideration of Village Board minutes of March 11, 2024.

Motion (Conner/Wallschlager) to approve the March 11, 2024 minutes. All were in favor, **motion carried.**

2. Items related to vouchers

- a. Consideration of vouchers for payment in the amount of \$ 76,574.94

Motion (Wallschlager/Pfeiffer) to approve vouchers in the amount of \$ 76,574.94. All were in favor, **motion carried.**

3. Actions related to Licenses and Permits

- a. Consideration of Special Class B Application – Hartland Chamber of Commerce, Street Dance, July 20, 2024.

Motion (Wallschlager/Hallquist) to approve Special Class B Application by Hartland Chamber of Commerce for Street Dance, July 20, 2024. All were in favor, **motion carried.**

4. Consideration of an Extraterritorial Certified Survey Map for the Eskau property, 513 Memory Lane, Hartland.

DPW Director Felkner said that several property owners in Bristlecone Pines have purchased adjacent lots. Those property owners were directed to abandon the waterline from the water main to the second parcel. He doesn't have a problem with the lots being combined. Today's cost would be \$6,000 - \$8,000 to have this done. At the Plan Commission meeting it was stated that the property owner would have to cover that cost.

Motion (Conner/ Pfeiffer) to approve the Extraterritorial Certified Survey Map for the Eskau property, 513 Memory Lane, Hartland for the combining of the lots 1 and 2 with the stipulation that the property owner would need to abandon the second water line at the main and incur all costs associated with that process and getting approval from DPW that it was done prior to finalizing the combined lots.

President Pfannerstill confirmed that until the second waterline is removed and inspected and complete, the combining of the lots would not be eligible to be finalized.

Trustee Wallschlager thinks it is worth more to the owner as it is now without combining the parcels and there would be a cost incurred by the owner.

Trustee Hallquist asked what the difference in tax would be on two parcels as compared to one parcel. Pfannerstill said he is not an assessor, but he can't imagine that a parcel that has water ready to hook up that all of a sudden no longer has water ready to hook up, would be as valuable as its current state. Hallquist said according to the Plan Commission meeting, the owner wanted to control the view.

Vote: 6 - Aye, 1 - Nay – Wallschlager, **motion carried.**

5. Review and consideration of a request for Conditional Use Permit and Business Occupancy for ib26LLC, 704-706 Rose Drive.

Motion (Hallquist/Wallschlager) to approve request for Conditional Use Permit and Business Occupancy for ib26LLC, 704-706 Rose Drive.

Trustee Hallquist said the only possible issue that came up at Plan Commission was parking. This is more of a situation where parents will be dropping kids off and not staying for the session.

All were in favor, **motion carried.**

6. Presentation of the 2023 MS4 Report
DPW Director Felkner presented the information in the report. It is required for all government entities by the State of Wisconsin DNR under Code NR 216.07. This is the storm water permit for municipalities that have to report and track what is being discharged from the storm sewer into the waterways. It also tracks inspection of outfalls in ponds.
7. Fire Department Annual Report
Fire Chief Jambretz presented the 2023 Annual Report. There were 1089 calls for service in 2023. 906 were EMS calls in the Village of Hartland, 78 EMS calls were in the Village of Merton. There were 183 fire calls in the Village of Hartland and 22 fire calls were in the Village of Merton. It is their third year over a thousand calls.

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Regarding ambulance billing, 89.8% of payments are received with the first billing. Payments requiring soft collections and hard collections cost the Village money. Medicare and Medicaid reports are in compliance.

2023 2% dues requirements were met to qualify for receipt of \$67,661.83 for the Village of Hartland; Town of Merton funds received were \$12,036.68 for a total of \$79,698.51.

2023 Certifications Achieved were reviewed; there were two promotions, Lieutenant Goodluck and Lieutenant Pabelick. DC Sharp received his associate degree as a paramedic technician and there were three new emergency services instructors. On September 16th there was a swearing in ceremony.

Med 43 ambulance was put into service July 2023. The old ambulance and two other pieces of equipment were sold.

A Strategic Plan for the Fire Department is in process by Five Bugle.

Two full time persons were approved in November 2023 and started in January 2024.

Several large response incidents were reviewed. The department held 32 fire prevention classes for over 764 students.

Training for new hires includes weekend orientation. A number of extrication training exercises were held this year.

Barkriver Explorers is for high school students and includes one dual enrollment student in WCTC.

The department flew their flag for Operation Homeless Veterans. They participate in the Hartland Hometown Celebration, pancake breakfast, food collection for the holidays and participate in the annual tree lighting.

Trustee Hallquist asked where the practice burns take place; Chief Jambretz said the DPW grounds are used for the burns. He will notify Hallquist when they take place in the future.

8. Announcements

Chief Jambretz said staff has been meeting with architects and engineers with a few more meetings to come. Call volume is steady. The two new members are working out very well.

Police Chief Misko said we have been meeting with architects and information will be brought back to the Board in a couple weeks. The County dispatch move to the cloud has had a hiccup and will hopefully take place in the next couple weeks.

New officer Taylor Weiss is doing phenomenal. With the hire of Officer Southern they are fully staffed.

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DPW Operations Leadman Jenson said ground penetrating radar was completed at the cemetery. Reukert & Mielke has flown a drone to overlay that footage on the GIS system. They are going through the interview process with a few candidates for their department.

DPW Supervisor Jungbluth said last week they received a new plow truck chassis that was on order for over a year; they will start working on the equipment for it in Madison. We will get rid of a truck once we receive it.

President Pfannerstill said it is his son's 19th birthday.

9. Adjournment

Motion (Pfeiffer/Conner) to adjourn the meeting at 7: 19 pm.

Respectfully submitted,

Sandee Policello
Village Clerk