

JOINT ARCHITECTURAL BOARD/PLAN COMMISSION MINUTES
MONDAY APRIL 15, 2024
6:30 PM
BOARD ROOM
MUNICIPAL BUILDING, 210 COTTONWOOD AVE.

Present: Tim Hallquist, Jeff Bierman, Ann Wallschlager, Chip Schneeberger and David DeCourcy-Bower.
Absent: Dino Xykis and Jeff Pfannerstill.
Others Present: Village Manager Bailey, Scott Hussinger, and Deputy Clerk Bushey.
Call to Order- 6:30 pm

Roll Call taken.

Public Comments: Please be advised the Joint Architectural Board/Plan Commission will receive comments from the public related to any item(s) on the agenda for a three-minute time period per person, with time extensions per the Chairman's discretion.

- No Comments

1. Consideration of a motion to nominate a temporary pro tem Chairman -

Motion (Wallschlager/Schneeberger) to appoint Hallquist as pro tem chairman for the Joint Architectural Board/ Plan Commission meeting of April 15, 2023. Carried (5-0).

2. Consideration of a motion to approve the Jt. Architectural Board/Plan Commission minutes of March 18, 2024.

Motion (DeCourcy-Bower/Hallquist) to approve the Jt. Architectural Board/Plan Commission minutes of March 18, 2024. Carried. (5-0).

3. Architectural Board review and consideration of an application for signage for Mosiac Health, 139 Cottonwood Ave.

Lucas Enge was present and explained the signage. It will be mounted to the stone wall, will be 3 ft long and 8 ft off the ground. Brief discussion on the sign being mounted to the wall.

Motion (DeCourcy-Bower/Schneeberger) to approve the application for signage for Mosiac Health, 139 Cottonwood Ave. Carried. (5-0).

4. Plan Commission review of Conditional Use Permit and Business Occupancy permit applications for SD Hartland, Inc., 805 Cardinal Lane (Mobile Gas Station).

a. Public Hearing for consideration of Conditional Use request

Hallquist opened the Public Hearing at 6:35 pm

There were no comments, the Public Hearing was closed at 6:35 pm.

b. Consideration of a motion to recommend approval of Conditional Use Permit and Business Occupancy.

Village Manager Bailey commented that the new owner of the business has been at previous meetings. He said it was bought from the previous owner and cannot be transferred. The Building Inspector commented on the hours of operation and wanted the Plan Commission to be aware of the hours. Wallschlager asked if the nights are on all night. Hussinger said the lights at the gas canopies are for safety.

Motion (DeCourcy-Bower/Schneeberger) to approve the Conditional Use Permit and Business Occupancy permit applications for SD Hartland, Inc., 805 Cardinal Lane (Mobile Gas Station). Carried (5-0).

5. Plan Commission review and consideration of a request for a 5-year renewal of the Conditional Use Permit for operation of two temporary, adjoining greenhouse structures, tables, and racks, to be use for plants, located in the parking lot at Biebel's True Value, 580 Hartbrook Drive.

a. Consideration of a motion to set a Public Hearing

Motion (Hallquist/DeCourcy-Bower) to set the Public Hearing for May 20th, 2024, Plan Commission meeting. Carried (5-0).

6. Announcements –

Bierman asked if there are any plans in the future for charging stations.

7. Adjourn

Motion (Schneeberger/Wallschlager) to adjourn. Carried (5-0).

Adjourned at 6:42 pm.

Respectfully submitted by

Recording Secretary,
Deidre Bushéy, Deputy Clerk