

PARK AND RECREATION BOARD MINUTES
WEDNESDAY, SEPTEMBER 10, 2014
7:00 PM
Board Room
210 Cottonwood Avenue, Hartland, WI

Present: Tina Bromberger, Mike Cottrell (first meeting –replacing Matt Carrico), Jeff Greger, Duane Grimm, Tim Hallquist, Peggy Kallenberger and Dick Landwehr.

Others Present: DPW Director Einweck and Recreation Director Yogerst.

7:00 PM Call to Order

Public comments for those items not included on this agenda (Please be advised per Wisconsin Act 123, the Park Board will receive information from the public for a three minute time period, with time extensions per the Park Board Chairman's discretion, per person, be it further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.)

None.

Chairperson Hallquist introduced and welcomed the newest Park and Recreation Board Member, Mike Cottrell.

Approval of Park and Recreation Board Minutes – May 5, 2014 Meeting

Motion (Landwehr/Bromberger) to approve the May 5, 2014 Park and Recreation Board Minutes. Carried (7-0). (Note: Park Board Meetings were not held in June, July or August, 2014).

Director of Public Works Items

Presentation by Lori Hayes of the United Way for Consideration of a Born Learning Trail Proposed for Castle Park

Lori Hayes is the Director of Community Volunteering in Waukesha County for the United Way. Also, Ryan and Joe were present from GE, representing the corporate sponsor for this project.

The Village of Hartland will be the tenth Born Learning Trail that will be installed in Waukesha County. The Born Learning Trail is for parents to bring pre-school children through the park to engage in fun activities and learn at the same time. It consists of ten signs. Ms. Hayes brought a sample of the signs for the Board to look at. The first one is a welcome sign and the other signs ask for some kind of activity for the children to do. Some of the signs have stencils (for example hop-scotch), one sign talks about standing in the circle, and one talks about jumping from sign to sign. It will be nice to use the newly paved paths in Castle Park and it will be great to be near a play structure. The signs are four feet tall.

GE has sponsored two parks this year. Earlier this summer they installed a Born Learning Trail in a park in Oakwood Park in Menomonee Falls. The GE representatives described the various outreach programs that GE's employees participate in. This is not just a monetary donation -- GE employees also do the work to install the trail. They will work with Mike Einweck to make sure the placement of the stations are where the Village wants them. Volunteers will follow up for continued upkeep of the trail. The stencils will

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be refreshed every other year or every two years.

The United Way and GE promote the project through the community; they send out press releases, and they invite the community to a ribbon cutting. They are hoping to have the trail installed by Halloween.

The concern was raised about vandalism of the trail and what was experienced in other parks.

Ms. Hayes stated that she has had some vandalism and it helps to have a well-lit, high traffic area for the trail as a deterrent. They did have signs that were not installed with concrete get wiggled out of their holes at Heyer Park in Waukesha. They do have extra money in the budget in case they need to purchase a new sign. They make sure to come back to replace the signs that go missing. There has been no graffiti in the other parks, and the signs have an anti-graffiti coating.

This is a National program that the United Way is leading.

DPW Director Einweck mentioned a few items that should be considered by the applicant:

- The installers will need to call Diggers Hotline for the installation of the 4" x 4" sign posts.
- The Village would like the sign posts to be painted about the same color as the shelter
- Make sure the signs are off the trail enough so that the path can be plowed in the winter. Ms. Hayes mentioned that their standard has been two feet to the side of the path.

The volunteers will meet with the Village to mark off the trail before installation. It will take about 4 – 6 hours to install and it will be installed during the week.

The signs have areas for logos. With the Village's permission, the Village's logo, GE's logo and the United Way Logo will be on the signs.

Motion (Landwehr/Kallenberger) to approve the United Way's Born Learning Trail program at Castle Park. Carried (7-0.)

Discussion and Consideration of the 2015 Park Budget presented by DPW Director Einweck

We were again given direction to maintain a zero increase in the budgets.

This year's Capital Outlay Budget was \$10,500 for the reroofing of the Fine Arts Center, which was just completed, and a field roller. For next year we are looking at \$1000 for lumber for picnic tables, \$2,000 for new garbage cans and \$7,000 for fence repair for the Fine Arts Center and the hardball field at Nixon Park.

Mr. Einweck stated that the Centennial Park restrooms are under construction right now. The project was awarded to H.I.S. Construction for \$166,000. We received a \$45,000 grant from the DNR Recreation and Trails Program. The rest of total is from Village funds. We are a little over budget, but we used some other funding to help that out.

The Stream Bank Stabilization program received a \$120,000 matching grant -- as a result both Nixon and Hartbrook Parks were done.

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Motion (Kallenberger/Greger) to recommend to the Village Board approval of the 2015 Park Budget, as presented by DPW Director Einweck. Carried (7-0).

A question was raised on how the operation of the splash pad went this summer. There was no vandalism or break down of the equipment. We did have a problem with the activation button. The activation button was designed by one company and built by another company. 80 percent of those buttons failed. For 2 ½ months the splash pad ran constantly from 10 AM – 7 PM until we finally got a new button the last month of the season.

Recreation Director Items

Discussion and Consideration of the 2015 Recreation Budget presented by Recreation Director Yogerst

The Recreation Department also maintained a zero budget increase for 2015.

All the programs are self-supporting. The Recreation Director salary and some supplies are taxpayer supported. The budget is very similar to 2014.

We exceeded our budget expectations on trips this year, with the help of a couple of very popular ski trips through Hartland/Lakeside schools.

We averaged \$100 a night at the Thursday Night Concerts concession stand, which is up from the years before, which averaged \$60 - \$75.

Ms. Yogerst did not have numbers on how Endter's concession stand did this year. They were not able to be open as much as they had planned.

We had three outdoor movies this year (the costs completely covered by sponsors). We plan to have movies next year as well.

The first movie night had good attendance; the second one was smaller, possibly due to the rain and moving the location to Hartland North at the last minute. Also, Carlos Gomez was at Piggly Wiggly signing autographs. The movie at Delafield was also a small group.

The Board requested Mike Einweck to review the field fees and preps fees at the end of the season. Mr. Einweck stated that it may be on the agenda after the first of the year.

There was discussion regarding STIKS Academy baseball fall leagues that are using Nixon hardball field Saturdays and Sundays for six weeks.

Motion (Bromberger/Greger) to recommend approval to the Village Board for the 2015 Recreation Budget presented by Recreation Director Yogerst. Carried (7-0).

Announcements: It is not contemplated that these matters will be discussed or acted upon. The following individuals may provide announcements: Park and Recreation Board Members or other Village Staff members

Mike Einweck mentioned the items in the information packet -- the thank you note from the Hartland Swifters and the picture of the stream monitoring sign that the Board approved in Nixon Park.

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The Centennial restroom project is under construction. Everything below grade and at grade is done. The contractor is waiting for the colored block. It should be complete by mid-October.

The chimney for the swifts at Cottonwood Wayside has been installed.

The path paving program is complete for Castle Park, Penbrook Park and half of Nottingham Park.

The next Park Board Meeting will be October 6 at 7:00 PM.

Adjourn

Motion (Bromberger/Greger) to adjourn. Carried (7-0). Meeting adjourned at 7:50 PM.

Respectfully submitted by
Recording Secretary,

Lynn Meyer
Deputy Clerk